LILBOURNE PARISH COUNCIL

AGENDA

I hereby give notice that the Ordinary Parish Council Meeting
will be held on Wednesday 22nd July 2026 at 19:00hrs in Lilbourne Village Hall.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated: 15.07.26

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Mrs C Valentine - Clerk to the Parish Council 07581 490581
clerk@lilbourne-pc.gov.uk https://lilbourne-pc.gov.uk
Distribution: JP/CN/JA/CWC/NM/TK/RH/CP/LVB/LVH/RH/TC

Business to be Transacted

Clare E Valentine

26/1168	**TO RECEIVE APOLOGIES OF ABSENCE**
26/1169	**TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA & DISPENSATION REQUESTS** Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.
26/1170	**MINUTES OF THE PREVIOUS MEETING** To approve and sign the minutes of the Ordinary Parish Council meeting held on 24th June 2026 and Extraordinary Meeting held on 16th June 2026
26/1171	**COMMUNITY MINIBUS SERVICE – UPDATES AND DISCUSSION** 1. Drivers — Recruitment update, MIDAS training needs, volunteer rota planning 2. School and Town Services — Review of current routes, timetables, demand levels, and any proposed service adjustments. 3. Vehicle Status — Update on maintenance and repair requirements, bodywork, window replacement, and mirror/light repairs. 4. WNC Offer of extension of contract further 12 months. 5. Home To School Transport Inspector requested Audit Meeting
26/1172	**PUBLIC PARTICIPATION** Members of the public are invited to address the Council. Representations are limited to 3 minutes per person with a maximum of 15 minutes total.
26/1173	**WARD COUNCILLOR REPORT**
26/1174	**PLANNING APPLICATIONS** To consider any new planning applications and matters not otherwise on the agenda. To view or comment on a West Northamptonshire Council planning application go to: https://www.westnorthants.gov.uk/planning-applications-and-enforcement/view-and-comment-planning-application Most recent applications:

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶
2026/2752/ADV	Prologis UK Ltd DC12 DIRFT III Dirft Drive Crick Daventry NN6 7EB	Installation of 4 no. non illuminated fascia sign		Comments by 6th August 2026	
2025/4954/FULL	Land North of Lilbourne Road, Clay Coton, Northamptonshire NN6 6JX	Creation of a new vehicular access.	17/11/2025	24/06/2026	Approval

26/1175	**JOINT PARISH COUNCIL MEETINGS REGARDING PLANNING MATTERS**

	Joint meeting with Yelvertoft Parish Council representatives regarding the field north of Lilbourne Rd for decision.
26/1176	**NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) ADVISORY COMMITTEE** Updates and progress from the committee for decision. Response to a query regarding mapping - archaeological status
26/1177	**HIGHWAYS AND FOOTPATHS**
	a) Speed limit placement for eastbound traffic entering Lilbourne from the A5- Any updates and timeline with the speed limit review panel request. b) Lilbourne Highway Safety Concerns on Station Road. c) Wills Lane, condition and surface of bridleway and heavy goods traffic along Station Road. d) Local fishing - crayfish
26/1178	**VILLAGE PROJECTS, MAINTENANCE BURIAL GROUND**
	a) Renewing the line (football) marking for consideration. Quotes for a new gate to replace locking hoop.
	b) Village maintenance tender
	c) Biodiversity work and policy for Pocket Park (Jubilee Meadow)
	d) GRANT
	All Saints Church have requested a grant of £1529.95 to cover the cost of the annual insurance.
26/1179	**FINANCE** a) To approve the bank reconciliation and payments list for July 2026. Bank Balance at 15.07.26 £52,636.71 INCOME

Date	Who	Amount
14/07/2026	WNC FINANCE Concessions	£54.00
10/07/2026	Access - WNC Minibus	£735.60
03/07/2026	Access - WNC Minibus	£735.60
25/06/2026	WCC COUNTY FUND Concessions	£21.86
22/06/2026	Access - WNC Minibus	£735.60

b) To approve the following payments:

July 2026					
Date	Who	Reason	Amount	Payment	Powers To Pay
22.07.26	Staffing	July 2026	*****	BACS	LGA (1972) s112
22.07.26	HMRC	PAYE	*****	BACS	LGA (1972) s111
22.07.26	DCK Payroll Solutions Limited	Invoices payroll services 27412 and 27411	*****	BACS	LGA (1972) s111
22.07.26	Npower Commercial Gas Ltd	IN15877480 April – June 26 Street Lighting	193.50	BACS	LGA (1972) s142
22.07.26	Croner Ltd	Inv C0012608585 HR and H & S services	304.96	DD	LGA (19721) s134
22.07.26	Yelvertoft PTA	Grant - Friendship Garden Yelvertoft Primary School	300.00	BACS	Open Spaces Act 1906
22.07.26	Vodaphone	Monthly village hall broadband	45.00	DD	LGA (1972) s111
Minibus					LGA (1972) s133
22.07.26	DMR Training	Inv no 1325 MiDAS 1 driver	290.00	BACS	LGA (1972) s111
22.07.26	R Hoult	Inv LPC 005 29.05 driving	75.00	BACS	LGA (1972) s111
22.07.26	R Hoult	Inv LPC 006 30.05.26 driving	45.00	BACS	LG & Rating Act 1997 s.26-29
22.07.26	R Hoult	Inv LPC 007 Driving 19.06	75.00	BACS	LG & Rating Act 1997 s.26-29

	22.07.26	R Hoult	Inv LPC 002 Driving 05.06 & 12.06 School	60.00	BACS	LG & Rating Act 1997 s.26-29
	22.07.26	C Porter	Inv June Driving School 18hrs	270.00	BACS	LG & Rating Act 1997 s.26-29
	22.07.26	J Palmer	Inv June driving school 10 hrs	150.00	BACS	LG & Rating Act 1997 s.26-29
	22.07.26	J Alexander	Inv June Driving 8 hrs	120.00	BACS	LG & Rating Act 1997 s.26-29
	22.07.26	CW Chow	Inv June driving school	30.00	BACS	LG & Rating Act 1997 s.26-29
	22.07.26	Check Safe	Minibus admin system subs	6.72	DD	LG & Rating Act 1997 s.26-29
	22.07.26	DVLA	Vehicle tax monthly	14.96	DD	LG & Rating Act 1997 s.26-29
	22.07.26	Butlers Leap Mobile Ltd/T/As Rugby Auto bodies	Body repairs to minibus	350.00	BACS	LG & Rating Act 1997 s.26-29

c)	To approve payments during August where to Parish Council do not ordinarily meet.
26/1180	**CORRESPONDENCE** Review correspondence received. • *From WNC: The National Conversation This is a survey to gauge what people value about community life and the kind of communities they want*https://share.google/LqRZtLzxmUA2knqlO • *The Domestic Abuse and Sexual Violence Strategy 2026-2030 is available to read on the West Northamptonshire Council website* • *Star Council Awards 2026/27 – Council of the Year. Various categories, Nomination deadline: 25 September 2026 https://www.nalc.gov.uk/support/star-council-awards.html* • *.NCALC: Parish and town councils may wish to consider what additional services, assets, or community leadership roles they could take on if the government's ambitions for community power become reality. Read the full speech at https://www.gov.uk/government/speeches/local-government-association-conference-2026*
26/1181	**ANY OTHER BUSINESS** (For information only; no formal resolutions may be passed).
26/1182	**NEWSLETTER** Items for next edition To consider the offer of regular payment or donation to cover monthly printing service
26/1183	**DATE OF NEXT MEETING** Confirm the Ordinary Parish Council meeting will be held on **Wednesday 24th September** 2026 at 19:00 hrs.