LILBOURNE PARISH COUNCIL

AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on Wednesday 29th April 2026
at 19:30hrs in Lilbourne Village Hall.
To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated: 22.04.26

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Mrs C Valentine - Clerk to the Parish Council 07581 490581
clerk@lilbourne-pc.gov.uk https://lilbourne-pc.gov.uk
Distribution: CN/JP/JA/CWC/NM/TK/RH/CP/LVB/LVH/RH/TC

Business to be Transacted

Clare E Valentine

26/1098	**TO RECEIVE APOLOGIES FOR ABSENCE** To receive and accept apologies from councillors.
26/1099	**DECLARATIONS OF INTEREST** To receive declarations of interest under the Council's Code of Conduct and consider dispensation requests.
26/1100	**MINUTES OF THE PREVIOUS MEETING** To approve and sign the minutes of the Ordinary Parish Council meeting held on 25th March 2026
261101	**MINIBUS** To discuss and receive updates regarding the community minibus service, specifically: a) **School and Town Services:** Review of routes, scheduling and updates. b) **Vehicle Status:** To receive updates on vehicle maintenance, confirmation of insurance c) **Drivers:** To discuss driver recruitment, training requirements (MIDAS), and volunteer rotas. d) new portal for West Northamptonshire Council's Open Framework – update Clerk
26/1102	**PUBLIC PARTICIPATION** Members of the public are invited to address the Council. Representations are limited to 3 minutes per person with a maximum of 15 minutes total.
26/1103	**WARD COUNCILLOR REPORT**
26/1104 a) b)	**PLANNING APPLICATIONS** To consider any new planning applications and matters not otherwise on the agenda. To view or comment on a planning application go to: https://www.westnorthants.gov.uk/planning-applications-and-enforcement/view-and-comment-planning-application Most recent applications:

Referencea) No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶
2026/0232/FULL	Lodge Farm, Yelvertoft Road, Lilbourne CV23 0SZ	Construction of agricultural steel-framed building	07/01/2026	02/03/2026	Approval
2025/5142/FULL	15 The Horsepool, Lilbourne, CV23 0SU	Single storey front extension and new canopy roof over the lounge window	02/12/2025	23/01/2026	Approval
2025/4954/FULL	Land North of Lilbourne Road, Clay Coton, Northamptonshire NN6 6JX	Creation of a new vehicular access.	17/11/2025		Pending

26/1105	**NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) ADVISORY COMMITTEE** Updates and progress from the committee for consideration.
26/1106	**JOINT PARISH COUNCIL MEETINGS REGARDING PLANNING MATTERS** Progress on meet with Yelvertoft Parish Council regarding the field north of Lilbourne Rd for decision.

26/1107 **FINANCE**

a) To approve the bank reconciliation and payments list for April 2026. Bank Balance at 22.04.26 £50,868.09

INCOME

26/03/2026 J Andrews Minibus £120.00, 27/03/2026 Access (Minibus WNC) £735.60, 31/03/2026 WCC County Fund Minibus £21.86

b)To approve the following payments:

April 2026					
Date	Who	Reason	Amount	Payment	Powers To Pay
29/04/2026	Staffing	April 2026	*****	BACS	LGA (1972) s112)
29/04/2026	HMRC	PAYE	*****	BACS	LGA (1972) s111)
29/04/2026	DCK Payroll Solutions Limited	Invoice 27111, 27116 26985 payroll	*****	BACS	LGA (1972) s111)
29/04/2026	Northants CALC Ltd	Inv -5308 Annual membership	£790.46	BACS	LGA (1972) s111)
29/04/2026	JSN Protective Services	Spare camera SQ-203	£120.00	BACS	LG Rating Act 1997 s31
29/04/2026	N Power Business Solutions	Inv IN15223289 Street lighting	£321.51	BACS	LG Rating Act 1997 s31
29/04/2026	E.on Energy Solutions Ltd	Quarterly maintenance inv 6018817623	£249.60	BACS	Highways Act 1980
29/04/2026	SJ Williams	Inv 260405 village maintenance	£88.00	BACS	Open Spaces Act 1906
29/04/2026	West Northants Council	Inv 424003381771 garden waste bin for the burial ground	£69.00	BACS	Open Spaces Act 1906
29/04/2026	Vodaphone	Village hall broadband	£41.50	DD	LGA 1972 s133
Minibus					
25/03/2026	One Answer Insurance	Minibus Insurance invoice 419336/14	£1450.00	BACS	LG & Rating Act 1997 s.26-29
25/03/2026	No Fuss Meals for Busy Parents CIC	Deposit return	£100.00	BACS	LGA (1972) s111

c) To note payments made during March/April updated due to online banking issues following the last meeting.

Date	Payment type	Who	Amount
20/04/2026	DD	CHECKED SAFE	£9.84
20/04/2026	BACS	R HOULT TARMAC	£28.85
20/04/2026	BACS	COLIN PORTER TARMAC	£41.23
20/04/2026	BACS	1 ANSWER INSURANCE INV 419336/14	£1,450.00
15/04/2026	BACS	RICHARD HOULT WREATH + DRIVING	£155.00
09/04/2026	DD	VODAFONE LTD	£41.50
08/04/2026	BACS	COLIN PORTER DRIVE FEB + CLIPS	£138.79
08/04/2026	BACS	JANYS ALEXANDER DRIVE FEB	£75.00
08/04/2026	BACS	JANET PALMER FEB DRIVE	£130.00
08/04/2026	BACS	HILLMORTON PADDOX PRINT SERVICES	£19.80
01/04/2026	DD	DVLA TAX	£14.99
30/03/2026	DD	NEST PENSION	****
26/03/2026	BACS	MIDMEDS LTD DEFIB PADS S24823	£203.99
26/03/2026	BACS	LILBOURNE GARAGE INV 19218	£179.41
26/03/2026	BACS	COLIN PORTER SCHOOL 9/3	£15.00
26/03/2026	BACS	TOTAL DBS SI4725	£69.50
26/03/2026	BACS	PPL PRS LIMITED MUSIC LICENCE	£293.52
26/03/2026	BACS	YOURLOCALE LTD INV YL/LPC/005	£1,800.00

	26/03/2026	BACS	E.ON ENERGY SOLUTI 6018813200	£372.00
	26/03/2026	BACS	JSN PROTECTIVE SERVICES CCTV SI386/195	£312.00
	26/03/2026	BACS	HMRC	****
	24/03/2026	DD	DCKPAYROLL	***

d)To complete Unity Trust Bank application, reconfirm signatories and administrator.

26/1108 **VILLAGE PROJECTS AND MAINTENANCE**

a) **Play Area and Playing Field:** Review inspection reports and consider maintenance quotes.
Renewing the line (football) marking for consideration. Signage - carpark

a) Update on fencing replacement quotes requested for WNC to review.
b) **Village Hall**: CCTV and updated CCTV Policy
c) **Phone Box** – consider quotes for repainting outside telephone kiosk
d) **Highways/Footpaths:**
Footpath project. Reinstatement of verges around the village and church.
e) To approve quotation for replacement heritage light no. 24 Stone House Court
f) To adopt the new draft Biodiversity Policy.

26/1109 **NEWSLETTER – Items for next edition**

26/1110 **CORRESPONDENCE**

Review correspondence received.

- Invitation to Provide Feedback – West Northamptonshire Road Safety Strategy – questionnaire for Parish Council response by 13th May 2026
- WNC seeking volunteer carers - www.northamptonshire-carers.org/volunteering-with-us
- West Northants Council's Crisis and Resilience Fund (CRF) has launched and will run from 1 April 2026 to 31 March 2029 www.westnorthants.gov.uk/food-household-and-everyday-essentials/crisis-and-resilience-fund-crf
- Concern over loss of housing association type property for sale by auction.

26/1111 **ANY OTHER BUSINESS**

(For information only; no formal resolutions may be passed).

26/1112 **CLOSED MEETING TO DISCUSS CONTRACTS AND STAFFING**

To approve the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to meetings Act 1960) in view of the nature of business to be transacted.

- To discuss matters relating to staffing contracts, recruitment and employment.

26/1113 **DATE OF NEXT MEETING**

Confirm the Annual Parish Council meeting will be held on **Wednesday 27th May 2026** at 19:00 hrs.