Lilbourne Neighbourhood Development Plan

Advisory Committee Meeting

02 March 2026

Those Present: Jonathan Pope (Chairman)

Trevor Arkell Ben Berridge Paul Starling

Jan Alexander Gill Wells David Bacon

Gary Kirk and John Martin from YourLocale

The Meeting opened at 1900

1: Apologies

Apologies were received from Angie Arkell, Mark Wells, Tori Pope, Max Berridge and Sue Starling

2: Appointment of Secretary

It was unanimously agreed that David Bacon would be the meeting secretary.

3: Terms of Reference

It was agreed that no changes were required to the Advisory Committee's Terms of Reference

4: Declaration of Interests

There were no new declarations of interest received; the ones on record are for:

Ben & Max Berridge, Jonathan & Tori Pope, Gill Wells and David Bacon – all landowners

Jan Alexander – Church Warden

5: Approval of Minutes

The minutes of the meeting on 24 November were discussed and agreed.

Proposed: Ben Berridge Seconded: Trevor Arkell

The minutes were signed by Jonathan Pope on behalf of the Advisory Committee as a true record.

6: Public Participation

No members of the public attended the meeting.

7: Update from YourLocale

Gary Kirk gave an update on the current position regarding the NDP, stating that the Advisory Committee now needs to concentrate on the Sustainability Policy. Gary stated that the first draft of the NDP was complete, and copies were given to all Advisory Committee members.

8: Draft Community Sustainability Policy

A discussion was led by Gary Kirk and John Martin on the Draft Community Sustainability Policy at pages 26 to 47.

Pages 26 to 29 – Local Green Spaces

This section required input from the Committee. A large amount of the work was undertaken by the Environmental Sub Committee, and it was agreed that this work would be used to complete the templates. Gary stated that the overriding criterion in this section is "special to the community". He added that this work will also enable the WNC records to be updated.

ACTIONS

- John to send Jonathan blank templates and maps
- Gary to send Jonathan examples from other Neighbourhood Development Plans
- Jonathan to populate the templates and forward them to all Advisory Committee members for comment
- At the next meeting, the Advisory Committee will review the templates, agree on the most important, ensure sufficient photographs, etc., and populate the map

Pages 29 & 30 – Sites and features of Natural Environment significance

It was agreed to remove the key on the map on page 30, as the map was incorrect (red-shaded areas); instead, the text would state that some areas had been 'erroneously designated by Natural England'.

It was also agreed that the wetland needs to be shown on the map.

ACTION

- At next meeting Advisory Committee to ensure review that the map is correctly populated

Pages 30 to 32 – Biodiversity and Habitat Connectivity

The reference to Creaton is to be changed to Lilbourne.

It was suggested that the land between the recreation ground and the M1 be allocated for potential developers to indicate their plans for biodiversity (BNG).

It was agreed that no other changes were required.

Page 32 – Sites of Historic Environment significance

It was agreed that no changes were required.

Pages 32 to 35 – Ridge and Furrow

It was agreed that the content did not require any changes. However, it was felt that the map on page 34 required a check of the current position of ridge-and-furrow fields in the Parish.

ACTION

- Ben, Gill and David to check current position ready for next meeting

Pages 35 & 36 – Statutory Protected Heritage Assets

It was agreed that no changes were required.

Page 37 – Non-Designated Heritage Assets (the 'Local List')

Some suggestions were made for this section, such as the post box and the War Memorial on The Green. It was agreed that this would be discussed at the next meeting.

ACTION

- All members to consider possible entries for this section and to agree these at the next meeting

Page 38 – Lilbourne's Historic Landscape

It was agreed that the map on page 38 needed to reflect the Parish boundary. It was also agreed that this section would be a key discussion section at the public event.

Page 39 – Important Views

It was agreed that photographs were required to enhance this section.

ACTION

- Photographs to be sent to Jonathan for him to forward to John

Page 40 – Footpaths

It was agreed that no changes were required.

Pages 41 to 43 – Flood risk resilience and climate change

It was agreed that no changes were required.

Pages 44 & 45 – Renewable Energy Generation Infrastructure

It was agreed that this section would be a key discussion section at the public event.

Pages 46 & 47 – Community Sustainability

It was agreed that no changes were required.

9: Next Steps

Two meetings to be held:

23 March at 1900 - Advisory Committee to agree on sites of environmental significance, ridge and furrow fields, non-designated historic assets, etc., and populate appropriate maps ready to submit the plan to YourLocale by Easter

11 May at 1900 – full meeting to agree the finalised plan ready for submission.

10: Any Other Business

There were no other matters requiring discussion.

11 Updates and Actions for Parish Council Approval

Gary stated that Lilbourne Parish Council needs to register in order to obtain maps.

It was agreed that Jonathan would keep the Parish Council informed via the normal monthly meetings.

Jonathan gave an update on the need to write to all landowners in the Parish; he stated that this would be co-ordinated by the Parish Clerk

ACTIONS

- Jonathan to raise the registration with the Parish Clerk
- Jonathan to keep Parish Council informed of the Advisory Committees actions etc
- Jonathan to liaise with Parish Clerk re the landowner letters

12: Date of Next Meeting

Monday 23 March 2026 at 1900

Meeting closed at 2030