ILBOURNE PARISH COUNCIL

AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on Wednesday 25th February 2026 at 19:00 hrs in Lilbourne Village Hall.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated: 19.02.26

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Mrs C Valentine - Clerk to the Parish Council 07581 490581
clerk@lilbourne-pc.gov.uk https://lilbourne-pc.gov.uk
Distribution: CN/JP/JA/CWC/NM/TK/RH/CP/LVB/LVH/RH/TC

Business to be Transacted

Clare E Valentine

26/1061	**TO RECEIVE APOLOGIES FOR ABSENCE** To receive and accept apologies from councillors.
26/1062	**DECLARATIONS OF INTEREST** To receive declarations of interest under the Council's Code of Conduct and consider dispensation requests.
26/1063	**MINUTES OF THE PREVIOUS MEETING** To approve and sign the minutes of the Ordinary Parish Council meeting held on 28th January 2025
26/1064	**COMMUNITY SPEED WATCH** Update next steps following purchase of equipment.
26/1065	**MINIBUS** To discuss and receive updates regarding the community minibus service, specifically: a) **School and Town Services:** Review of routes, scheduling, and demand for transport to local schools and town centres. b) **Vehicle Status:** To receive updates on vehicle maintenance, safety inspections, and consider insurance quotations. c) **Drivers:** To discuss driver recruitment, training requirements (MIDAS), and volunteer rotas.
26/1066	**PUBLIC PARTICIPATION** Members of the public are invited to address the Council. Representations are limited to 3 minutes per person with a maximum of 15 minutes total.
26/1067	**WARD COUNCILLOR REPORT**
26/1068	**PLANNING APPLICATIONS** To consider any new planning applications and matters not otherwise on the agenda. To view or comment on a planning application go to: https://www.westnorthants.gov.uk/planning-applications-and-enforcement/view-and-comment-planning-application

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶
2026/0232/FULL	Lodge Farm, Yelvertoft Road, Lilbourne CV23 0SZ	Construction of agricultural steel-framed building	07/01/2026		Pending
2025/5142/FULL	15 The Horsepool, Lilbourne, CV23 0SU	Single storey front extension and new canopy roof over the lounge window	02/12/2025	23/01/2026	Approval
2025/4954/FULL	Land North of Lilbourne Road, Clay Coton, Northamptonshire NN6 6JX	Creation of a new vehicular access.	17/11/2025		Pending

26/1069 **NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) ADVISORY COMMITTEE**

a) To note meeting scheduled for 2nd March 2026.

b) any feedback from the minutes of the previous meeting for the committee.

26/1070 **JOINT PARISH COUNCIL MEETINGS REGARDING PLANNING MATTERS**

a) Request to meet with Yelvertoft Parish Council regarding the field north of Lilbourne Rd. Representative from the PC requested.

b) Invite to Crick Parish Council Extraordinary Meeting regarding Local Plan and wider planning matters of importance Representative requested 2nd March 2026

c) Air Ambulance Catthorpe – Catthorpe Parish would like feedback/thoughts on proposal.

26/1071 **PLANNING/ CONSULATATIONS FOR RESPONSE**

a) Response to West Northants Council local plan out for consultation at www.westnorthants.gov.uk/consultations https://www.westnorthants.gov.uk/consultations/west-northamptonshire-local-plan-help-shape-future-your-area closes 27th March 2026.

b) Rugby Borough Council is consulting on a draft Rugby Central Development Brief Supplementary Planning Document from 6 February 2026 until 5pm on 6 March https://www.rugby.gov.uk/w/rugbycentralspd

c) Request from North Oxfordshire Residents Action (NORA) Sign this petition to protect Northamptonshire Protect our communities from out of control mega developments - Action Network https://actionnetwork.org/petitions/saving-north-oxfordshire?source=direct_link&

26/1072 **FINANCE**

a) Approve the bank reconciliation and payments list for February 2026. Bank Balance at 19.02.26 £53,044.73.

b) To approve receipt of Windfarm Funds £9,518.45 5th February 2026 ENERGIEPARK UK and income below

INCOME

Date	Who		Amount
13/02/2026	WNC	Access BGC	£1,324.08
05/02/2026	WINDFARM	ENERGIEPARK UK	£9,518.45
30/01/2026	WNC	Access BGC	£2,942.40
30/01/2026	WCC	WCC COUNTY FUND	£48.63
20/01/2026	WNC	WNC FINANCE	£32.00

February 2026 payments					
Date	Who	Reason	Amount	Payment	Powers To Pay
25/02/2026	Staffing	February	*****	BACS	LGA (1972) s112
25/02/2026	HMRC	PAYE	*****	BACS	LGA (1972) s111
25/02/2026	DCK Payroll Solutions Ltd	Monthly staffing inv 26773	*****	BACS	LGA (1972) s111
25/02/2026	DCK Payroll Solutions Ltd	Payroll fee inv 26681	67.80	BACS	LGA (1972) s111
25/02/2026	E.On Maintenance	6018813200 replacement PL4 lantern	372.00	BACS	Highways Act 1980
25/02/2026	Paddox Church	Printing Services 18889	9.90	BACS	LGA (1972) s142
25/02/2026	MidMeds Co Rocialle Healthcare Ltd	Defib spares invoice S24823 proforma adult pads	430.80	BACS	Public Health Act 1936, s.234
25/02/2026	Safelincs Ltd	Paediatric defib pads proforma	139.99	BACS	Public Health Act 1936, s.234
25/02/2026	PD Solutions Ltd	Monthly HR fee	120.00		LGA (1972) s111
25/02/2026	The PCC for Northamptonshire - Income	Speed equipment purchases for community speed watch	150.00	BACS	LGA (1972) s137
03/02/2026	LILBOURNE VILLAGE Hall	Hall hire 261125	£130.00	BACS	LGA (1972) s142

	05/02/2026	VODAFONE LTD	VHALL Broadband	£41.50	BACS	LGA (1972) s142
	Minibus					
	25/02/2026	Checked safe	monthly admin fee	£6.00	DD	LGA (1972) s111)
	25/02/2026	DMR Training	MiDAS TRAINING INV 1285	290.00	BACS	Local Government and Rating Act 1997, s.26–29
	25/02/2026	JED Building Maintenance	Inv 26/06 driving	75.00	BACS	Local Government and Rating Act 1997, s.26–29
	11/02/2026	JANET PALMER	Driving cover	£135.00	BACS	Local Government and Rating Act 1997, s.26–29
	05/02/2026	JWP CONSULTANCY LTD	driving expenses	£15.00	BACS	Local Government and Rating Act 1997, s.26–29
	03/02/2026	C PORTER	Driving cover	£150.00	BACS	Local Government and Rating Act 1997, s.26–29
	03/02/2026	F HOWELLS-PALIN	REIMBURSE Expenses	£25.60	BACS	Local Government and Rating Act 1997, s.26–29
	03/02/2026	JALEXANDER	Driving cover	£75.00	BACS	Local Government and Rating Act 1997, s.26–29
	03/02/2026	LUTTERWORTH COMMUNITY TRANSPORT	Vehicle hire CT25885 BBP	£480.00	BACS	Local Government and Rating Act 1997, s.26–29
	02/02/2026	DVLA	Road tax	£14.43	BACS	Local Government and Rating Act 1997, s.26–29

c) To complete Unity Trust Bank application, reconfirm signatories and administrator.

26/1073 **INTERNAL CONTROL/AUDIT/FINANCE**

a) To approve the effectiveness of the internal review
b) To understand and comply with Assertion 10, IT Policy and compliance.
c) Review Asset list and confirm checks on assets completed.

26/1074 **VILLAGE PROJECTS AND MAINTENANCE**

a) **Play Area and Playing Field:** Review inspection reports and consider maintenance quotes. Goal post installation. Update on fencing replacement for decision.
b) **Village Hall:** CCTV annual maintenance book. To discuss Carpark and signage – possible offer broadband community hub.
c) **Highways/Footpaths:**
Footpath project. Reinstatement of Station Road (Wills Lane end) verges following motorway viaduct work. Repairs to verges following broadband installation and vehicular damage Hillmorton Lane.
J1 liaison meeting – actions (minutes circulated JP)
General maintenance
d) Lilbourne Meadows – Maintenance for decision/grants
e) Gateway/planter repairs
f) To consider reviewing work required for next village maintenance contract tender.

26/1075 **NEWSLETTER – Items for next edition**

26/1076 **CORRESPONDENCE**

Review correspondence received.
Open consultations can be found via link: noted
https://westnorthants.citizenspace.com/ West Northants Consultation
Police and Crime Commissioner Newsletter – Newsletter – February 2026 - Northamptonshire Police & Fire Commissionerhttps://northantspfcc.org.uk/newsletter-february-2026/
Shared Lives carers | West Northamptonshire Council https://www.westnorthants.gov.uk/caring-someone/shared-lives-carers

	WNC is consulting on its final draft (**https://www.westnorthants.gov.uk/consultations/local-nature-recovery-strategy-consultation**) before sending it off to Natural England for comment and then adoption by the WNC Cabinet in summer 2026. The consultation deadline is **25 March 2026** and all parish and town councils in West Northamptonshire are encouraged to respond.
26/1077	**ANY OTHER BUSINESS** (For information only; no formal resolutions may be passed).
26/1078	**DATE OF NEXT MEETING** Confirm the next Ordinary Parish Council meeting on **Wednesday 25th March 2026** at 19:00 hrs.
26/1079	**CLOSED MEETING TO DISCUSS CONTRACTS AND STAFFING** To approve the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to meetings Act 1960) in view of the nature of business to be transacted. • Matters relating to staffing contracts, recruitment and employment matters.