LILBOURNE PARISH COUNCIL

AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on Wednesday 28th January 2026 at 19:00 hrs in Lilbourne Village Hall.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated: 22.01.26

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Mrs C Valentine - Clerk to the Parish Council 07581 490581
clerk@lilbourne-pc.gov.uk https://lilbourne-pc.gov.uk
Distribution: CN/JP/JA/CWC/NM/TK/RH/CP/LVB/LVH/RH/TC

Business to be Transacted

Clare E Valentine

26/1044	**TO RECEIVE APOLOGIES FOR ABSENCE** To receive and accept apologies from councillors.
26/1045	**DECLARATIONS OF INTEREST** To receive declarations of interest under the Council's Code of Conduct and consider dispensation requests.
26/1046	**MINUTES OF THE PREVIOUS MEETING** To approve and sign the minutes of the Ordinary Parish Council meeting held on 26th November 2025 as a true and accurate record.
26/1047	**COMMUNITY SPEED WATCH** To resolve to participate in the community speed watch programme for 2026. Police offering one off payment of £150.00 to purchase equipment.
26/1048	**MINIBUS PROJECT** To discuss and receive updates regarding the community minibus service, specifically: a) **School and Town Services:** Review of routes, scheduling, and demand for transport to local schools and town centres. b) **Vehicle Status:** To receive updates on vehicle maintenance, safety inspections, and insurance. c) **Drivers:** To discuss driver recruitment, training requirements (MIDAS), and volunteer rotas.
26/1049	**PUBLIC PARTICIPATION** Members of the public are invited to address the Council. Representations are limited to 3 minutes per person with a maximum of 15 minutes total.
26/1050	**WARD COUNCILLOR REPORT**
26/1051	**PLANNING APPLICATIONS** To consider any new planning applications and matters not otherwise on the agenda.

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶
2026/0232/FULL	Lodge Farm, Yelvertoft Road, Lilbourne CV23 0SZ	Construction of agricultural steel-framed building	07/01/2026		Pending NEW
2025/5142/FULL	15 The Horsepool, Lilbourne, CV23 0SU	Single storey front extension and new canopy roof over the lounge window	02/12/2025		Pending
2025/4954/FULL	Land North of Lilbourne Road, Clay Coton, Northamptonshire NN6 6JX	Creation of a new vehicular access.	17/11/2025		Pending
2025/4967/FULL	4 Old Inn Court Lilbourne CV23 0TF	Single storey front extension.	17/11/2025		Pending

2025/2969/PIP	Land off Country View, Lilbourne CV23 0PG	Permission in principle for the erection of 2 no. self-build dwellings	19/08/2025	08/01/2026	Approval

To view or comment on a planning application go to: https://www.westnorthants.gov.uk/planning-applications-and-enforcement/view-and-comment-planning-application

26/1052 **NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) ADVISORY COMMITTEE**

a) Receive updates on the NDP Advisory Committee's work.
b) Review feedback from recent sub-group meetings or consultations.
c) Resolve any required budget allocations for technical support or work.

26/1053 **BURIAL GROUND**

a) Private burial arranged for 3rd February 2026
b) To approve request for memorial stone
c) To consider next steps for maintenance and spend.

26/1054 **FINANCE**

a) Approve the bank reconciliation and payments list for January 2026. Bank Balance at 21.01.26 ££44,160.14 (income at end of agenda)
To note payments made over the festive period December 2025. (See end of agenda)
b) **Resolution:** Formally approve the final Budget and Precept request for 2026/27. PR1 form to be signed.

January 2026 payments					
Date	Who	Reason	Amount	Payment	Powers To Pay
28/01/2026	Staffing	December	*****	BACS	LGA (1972) s112)
28/01/2026	HMRC	PAYE	*****	BACS	LGA (1972) s111)
28/01/2026	Npower	Street lighting energy Oct – Dec 25	£351.75	BACS	Highways Act 1980
28/01/2026	Lilbourne Garage	inv 18916 Safety check, engine oil and lamp replacement	£245.87	BACS	LGA (1972) s111)
28/01/2026	Checked safe	monthly admin fee	£6.00	DD	LGA (1972) s111)

26/1055 **INTERNAL CONTROL/AUDIT/FINANCE**

a) To approve the effectiveness of the internal review
b) To understand and comply with Assertion 10, IT Policy and compliance.

26/1056 **VILLAGE PROJECTS AND MAINTENANCE**

a) **Play Area and Playing Field:** Review inspection reports and consider maintenance quotes. To discuss dog walking playing filed and goal post installation.
b) **Village Hall:** Consider maintenance updates or safety issues. Carpark lighting project and costs. CCTV annual maintenance check due.
c) **Highways/Footpaths:** Review reported potholes or road surface repair correspondence.
Footpath project. Reinstatement of Station Road (Wills Lane end) verges following motorway viaduct work.
d) Lilbourne Meadows – Maintenance for decision
e) Cherry Trees – Horsepool to consider quotes for pruning
f) To consider reviewing work required for next village maintenance contract tender.

26/1057 **NEWSLETTER – Items for next edition**

26/1058 **CORRESPONDENCE**

Review correspondence received.
Open consultations can be found via link: noted
https://westnorthants.citizenspace.com/ West Northants Consultation

- Teams meeting with the Police, Fire and Crime Commissioner will take place on Wednesday 4th March at 6pm. She will be joined by the Chief Constable and Chief Fire Officer. Cllrs to advise clerk if they wish to join the meeting.

	• Annual parish consultation survey organised by Kier Transportation on behalf of West Northamptonshire Council Highways. Your feedback will assist us in understanding Parish perspectives, concerns, and priorities. To take part in the survey please click on the following link: Annual Parish Satisfaction Survey • Parish & Town Council Snapshot Survey – Satisfaction with your Local Planning Authority. Closes 31st January 2026. For Clerk, Chairman and Councillor to complete. • Free Defibrillator Training. St. John Ambulance is offering a FREE demonstration on how to do effective CPR and how to use a defibrillator – parish council offer. From The Rt. Hon Stuart Andrew MP: Potholes and road safety: local survey and engagement www.stuartandrew.org.uk/news/potholes 'Keep Daventry Parking Free' petition remains open. The more signatures it receives, the stronger the local voice when it is submitted to the Full Council meeting in February: www.stuartandrew.org.uk/webform/keep_parking_free_in_daventry Finally, I would encourage residents to take part in the current local authority budget consultations. North Northamptonshire Council's consultation closes at 23:59 on 23 January 2026: https://northnorthants.citizenspace.com/cet/budget-2026-27/ West Northamptonshire Council's budget consultation closes at 23:59 on 3 February 2026: https://westnorthants.citizenspace.com/cet/wnc-budget-2026-27/
26/1059	**ANY OTHER BUSINESS** (For information only; no formal resolutions may be passed).
26/1060	**DATE OF NEXT MEETING** Confirm the next Ordinary Parish Council meeting on **Wednesday 25th February 2026** at 19:00 hrs.

INCOME

Date	Who	Amount
20/01/2026	WNC FINANCE Minibus	£32.00
16/01/2026	Access BGC Minibus	£735.60
15/01/2026	CAM RA RUGBY 30/01	£125.00
09/01/2026	Access BGC Minibus	£735.60
02/01/2026	Access BGC Minibus	£735.60
23/12/2025	NPOWER COMMERCIAL refund	£14.32
23/12/2025	WCC COUNTY FUND Minibus	£48.63

EXPENDITURE

DECEMBER 2025 PAYMENTS

Date	Name	Reason	Amount
01/01/2026	Mr C King	Defibrillator supplies	£282.00
01/01/2026	Oakberry Trees Ltd	Inv 1387 Christmas Tree	£321.20
01/01/2026	Church Farm Property Services	Village Maintenance December 25	£174.00
01/01/2026	JED Building	Inv 25/36 Driving Nov/Dec	£225.00
01/01/2026	J Alexander	Drivers allowance Dec 25	£15.00
01/01/2026	J Palmer	Private hire driver Dec 25	£30.00
01/01/2026	A C Old Tree Care Specialists Ltd	Inv 10504 Trees burial ground	£2,940.00
01/01/2026	DC Payroll Solutions Ltd	Inv 26471 Payroll fees	£67.80
01/01/2026	E.On Energy Solutions Limited	Inv 6018813200 Replace PL4	£372.00
01/01/2026	Peter Farrelly	Deposit return minibus hire	£100.00
01/01/2026	HMRC & STAFFING	DECEMBER	********
01/01/2026	Society Of Local Council Clerks	Clerk Annual Membership 50% split	£126.50