Lilbourne

NEIGHBOURHOOD DEVELOPMENT PLAN

Minutes of the Advisory Committee Meeting
Thursday 23rd January, 2025 at 7.00pm, Lilbourne Village Hall

Attendees: Sue Starling (Chair); Paul Starling; Tania Laugier; Jon Pope; Tori Pope; Max Berridge; Ben Berridge; David Bacon; Angie Arkell; Trevor Arkell; Jan Alexander; Gary Kirk & John Martin of YourLocale.

1	**Welcome and Apologies** The Chair welcomed all to the meeting and the advisory committee. Apologies accepted from: Clare Valentine (Clerk); Gill & Mark Wells The new volunteers joining the group were welcomed, and everybody introduced themselves, with an indication of whether they might wish to join the environmental or housing sub-committees.
2	**Terms of reference reminder & update** The chair reminded everyone of the code of conduct and terms of reference for meetings (available in full on the website) and that the group acts on behalf of the Parish Council and the community.
3	**Register Of Interests (anyone with land that could be developed)** Advisory Committee Members all own land or work in Lilbourne. Ben & Max Berridge, David Bacon provided declarations of interest for this meeting.
4	**Approval of the minutes** It was **RESOLVED** to approve the minutes of the 17th October 2024 as a correct record.
5	**Public Participation** No comments.
6	**A brief overview** (Gary Kirk) The Neighbourhood Development Plan must have policies that meet the needs of the village, backed by supporting evidence. A Neighbourhood Development Plan transfers considerable power in Planning from WNCC to the community (subject to matters that are of major importance, which override any local planning) It has equal weight with the WNCC Local Plan. It cannot go against the Housing Requirement designated by WNCC, but can determine the position and type of any new housing in the village. The government expects a 'growth agenda' to feature in new Local Plans: it may make major changes to County Councils, though our area has already undergone a major change, in the formation of WNCC, so might not be affected. Your Locale had asked WNCC for its Housing Requirements, for Lilbourne: the answer had not been received, but there is a legal requirement that they do give an answer. All NDP policies must be evidence-based. Before it is finalised, the NDP must be accepted by a village referendum and be passed by independent examiners appointed by the local authority. The examiner makes an unannounced site visit to the village to assess everything. The local authority may choose examiners likely to favour their views rather than supporting the community: the Parish Council does have the right to request others, but WNCC has been known to be obstructive about this.

7	**Where We Are At** Current budget: £4587.73 So far: • Vision statement produced • Village questionnaire circulated and results analysed • Open event for village: good attendance; results on website • Village history booklet produced marking the centenary year of LPC, and delivered to every house in the village (summary in Vision Statement.) • Housing needs assessment finalised and published on website • Design codes statement finalised: now with Locality
8	**What Next** Split into two groups to consider Housing (led by Gary) and Environment (led by John) Gary estimated this part of the work would take about 6 months. Facilities, transport etc are the next stage. **Environment:** John briefly outlined his background in geology, cartography, wildlife trust, work with wild birds, curator of museum - -he has been with Your Locale for 10 years. They have done 79 NDPs. The environmental policies form the framework for the other policies. Briefly, the Environment Policy identifies the least damaging areas for potential development, and identifies what must be protected from development. John suggested that the group might look at • Areas of local separation, maintaining space between this and other communities • Local Green Spaces • Important Open Spaces • Sites and features of natural environment significance • Biodiversity across the Pan area, wildlife corridors • Sires and features of Historic Environment Significance • Ridge and Furrow • Non-designated Heritage Assets • Important views (can't protect areas outside the parish) • Protection of existing rights of way • Flood risk resilience and climate change • Renewable energy generation Sadly, 'Dark Sky' is a lost cause in this area! There is a sequence of priorities, <u>all evidence-based.</u> John would ask for a site visit round the whole village, to learn about it. **Housing:** This group will consider the importance of spaces, why some existing buildings are 'special' (not just the listed ones) Planning is always a balance between protecting what exists that is of value, and allowing change and development to take place. AECOM will be involved – a very professional company with huge expertise in ethical planning The Housing Needs Assessment was only a desk-top exercise. A Housing Needs Survey gathering opinions and evidence from the community will be undertaken. Landowners will be consulted. WNCC will be consulted. The Parish Councils the final community decision-making body. The housing group would look at • Design • Housing types and mix • Affordable housing along with Rural Exception Sites that create small affordable housing schemes on the edge of settlements • Criteria for development within infill sites, planning applications for extensions, etc. A Village Confines map will be created showing where development is supported generally and where it should be carefully controlled. Gary showed a draft prepared by WNCC.

	A vote was taken, showing all in favour of identifying potential sites for development. Gary advised that this would secure additional powers to resist inappropriate development elsewhere and help to meet a localised housing need. It will require a detailed site assessment, and making contact with all landowners who wish to promote their site for residential development. It is essential to have WNCC's housing requirement figure for the parish. The newsletter can be used for NDP publicity **All were happy to be on the NDP Advisory Committee.** **Groups would be** **Environment (John M)** — **Housing (Gary K)** Jan Alexander — Trevor Arkell Angie Arkell — David Bacon Max Berridge — Ben Berridge Tania Laugier — Jon Pope Sue Starling — Paul Starling + Gill Wells & Mark Wells.
9	**Dates for breakout meetings** **Next Meetings, both at 7.00pm in the hall:** Environment: Thursday 20th February Housing: Monday 24th February David booked the hall for both meetings
10	**Date of next committee meeting** To be confirmed
	Meeting closed at 20:30hrs

Lilbourne Neighbourhood Development Plan

Opening Balances
Lilbourne Parish Council Barclays Bank

Income

12.07.24	Ground Work UK	NDP Grant	£10,000.00		

Expenditure				VAT	TOTAL
28.04.24	Lilbourne Village Hall	Meeting 2 hrs	£ 20.00		
06.06.24	Lilbourne Village Hall	Meeting 2 hrs	£20.00		
18.07.24	Lilbourne Village Hall	Meeting 2 hrs	£20.00		
23.08.24	S. Starling	Pens, Postcards, Invitations and Name badges	£156.53		
03.09.24	Yourlocale Ltd	1st Invoice	£1,000.00	£200.00	£1,200.00
11.09.24	S. Starling	Questionnaire print	£28.24		
13.10.24	W. Elliott-Thresher	Event catering	£55.00		
14.10.24	Yourlocale Ltd	inv 2 inc. event and tech support	£2,500.00	£500.00	£3,000.00
31.10..24	Parish online mapping	renew for NDP	£40.00		
07.10.24	S. Starling	Expenses for the event caterer	£22.50		
23.12.24	Yourlocale Ltd	inv 3	£1,500.00	£300.00	£1,800.00
		Total	**£5,342.27**	**£1,000.00**	**£6,000.00**
		Balance	**£4,657.73**		

Payments for January 2025

29.01.25	lilbourne Village Hall Hire	Event hire 5 hrs	£50.00
17.10.25	NDP meeting	2hrs hire	£20.00
		Note Clerk hours added to PC budget not NDP	
		Total outstanding	£70.00
		Predicted closing balance end January 2025	***£4,587.73***

22.01.25
C Valentine Clerk & RFO to Lilbourne Parish Council
(Secretary NDP Committee)

Mrs C Valentine - Clerk to the Parish Council 07581 490581
clerk@lilbourne-pc.gov.uk https://lilbourne-pc.gov.uk