

LILBOURNE PARISH COUNCIL

AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on
 Wednesday 24th April 2024 at 19:00 hrs
 in Lilbourne Village Hall.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 18th April 2024

*Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
 Members of the public and press are welcome to attend. Please make yourself known to the Clerk.*

Mrs C Valentine - Clerk to the Parish Council 07581 490581
clerk@lilbourne-pc.gov.uk <https://lilbourne-pc.gov.uk>
 Distribution: CN/JR/JA/SS/CWC/NM/LVB/LVH/RH/AC/ML/TC

Business to be Transacted

Clare E Valentine

24/753	APOLOGIES OF ABSENCE. To receive apologies of absence			
24/754	CO-OPTION – TWO VACANT SEATS Expressions of interest to join the Parish Council welcome following notice of casual vacancies.			
24/755	APPROVAL OF MINUTES To approve the minutes of the Parish Council meeting 27 th March 2024			
24/756	DECLARATIONS OF INTEREST Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.			
24/757	PUBLIC PARTICIPATION Members of the public are invited to address the council. Members of the public should address their representations through the Chairman. 3 minutes per person maximum 15 minutes.			
24/758	MINIBUS To note and consider actions following committee meeting relating to the minibus and garage. To approve the cost of the CTA annual membership. Community networking and routes To approve the cost of the minibus insurance			
24/759	PLANNING			
	<table border="1"> <tr> <td>NEW APPLICATIONS</td> </tr> <tr> <td>To consider any applications not otherwise on the agenda. New Application 024/1579/DCOR Location DIRFT III Zone A Proposal DIRFT III Zone A: Discharge of Requirements 6, 8, 12, 13, 14, 15, 16, 17, 23, 26 and 32 in relation to Area of Works No. 4 (a), (c), (e) & (h), Works No.5 (c) and (f), Works No.9 (a) and Further Site-Wide Development (c), (d), (f), (g), (j), (k), (l), (n) & (o) in Order Limits Pursuant to the Daventry International Rail Freight Interchange Alteration Order 2014 Location DIRFT III Zone A Comments by 9th May 2024</td> </tr> <tr> <td>To search and comment on a planning application visit: View and comment on a planning application West Northamptonshire Council (westnorthants.gov.uk)</td> </tr> </table> <ul style="list-style-type: none"> To note a privately commissioned survey is to be carried out by Midlands Rural Housing for CC Town and Planning in Lilbourne to evidence housing need. They advise from the replies it is the need that is more important than the number of responses. Any comments regarding the survey. To discuss and decide upon response: West Northants Community Governance Review - potential dissolution of Clay Coton Parish Meeting 	NEW APPLICATIONS	To consider any applications not otherwise on the agenda. New Application 024/1579/DCOR Location DIRFT III Zone A Proposal DIRFT III Zone A: Discharge of Requirements 6, 8, 12, 13, 14, 15, 16, 17, 23, 26 and 32 in relation to Area of Works No. 4 (a), (c), (e) & (h), Works No.5 (c) and (f), Works No.9 (a) and Further Site-Wide Development (c), (d), (f), (g), (j), (k), (l), (n) & (o) in Order Limits Pursuant to the Daventry International Rail Freight Interchange Alteration Order 2014 Location DIRFT III Zone A Comments by 9 th May 2024	To search and comment on a planning application visit: View and comment on a planning application West Northamptonshire Council (westnorthants.gov.uk)
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24/760	<p>NEIGHBOURHOOD DEVELOPMENT PLAN</p> <p>a) Final actions for the Village Meeting at the Village Hall on 28th April 2024 at 2.30pm</p> <p>b) West Northamptonshire Local Plan draft consultation – comments for consideration</p>																																																		
24/761	<p>VILLAGE PROJECTS AND MAINTENANCE</p> <p>1. Play Area and Sports Field</p> <p>a) Football pitch and goalposts (JR/CWC) – To consider quotes and update on installation.</p> <p>2. Village Hall</p> <p>a) CCTV –system access</p> <p>b) To consider quotes for marking our parking areas and bays in the village hall.</p> <p>c) A complaint received regarding contractor use of facilities leaving mess.</p> <p>3.Highways/ Footpaths and verges</p> <p>a) Highways matters updates inc. potholes https://fixmystreet.northamptonshire.gov.uk/</p> <p>b) To review and decide upon next actions following meetings with Highways.</p> <p>c) Sign post Church Lane/Station Road requires replacing.</p> <p>d) Jubilee Meadows – update on matters requiring attendance mud issue. FixMyStreet ref: 5865491.</p> <p>e) To note the Village Maintenance Contractor has been carrying out tasks per the contract.</p> <p>f) To consider sending a representative to the Junction 18 Liaison Forum scheduled on 17th June 2024.</p> <p>4. Burial Ground</p> <p>a) To note burial at the Burial Ground Thursday 2 May 2024 afternoon service. Mowing contractor notified.</p> <p>b) Councillor Starling and the Clerk to provide an update on proposal for the cremated remains areas and maintenance.</p> <p>5. Street Lighting</p> <p>Parish Council - new energy contracts.</p> <p>6. Speed cameras</p> <p>a) Further discussion and decisions on spend regarding the four proposed speed cameras</p> <p>7. Police Liaison Rep – Neighbourhood Alerts - Speed watch</p> <p>a) Updates for consideration and latest news, (SS)</p> <p>b) Speed watch 2024 update</p>																																																		
24/762	<p>FINANCE</p> <p>a) To approve the April 2024 bank reconciliation statement and Year Ending 2023-2024.</p> <p>b) To approve the Bank balance Barclays as of 16.04.24 £58,375.51</p> <p>c) Income received during the period: 05.04.24 WNC Access UK Minibus £735.60; 10.04.24 SJ Caldwell minibus £105.00; 11.04.24 Barclays cheque deposits £1,057.40; 11.04.24 Barclays cheque deposit £107.98; 16.04.24 WNC Finance £50.00.</p> <p>d) Banking mandate updates Councillor Morley - Barclays</p> <p>e) To approve the NCalc letter of Internal Auditor Engagement as of 1st April 2024.</p>																																																		
24/763	<p>To approve the following payments for April 2024: To approve staffing payments for April – Payroll reports not available yet at time of producing agenda.</p> <table border="1" data-bbox="245 1473 1474 2130"> <thead> <tr> <th colspan="5">PC Expenditure 2024</th> </tr> </thead> <tbody> <tr> <td>April</td> <td>BACS</td> <td>Hillmorton Paddox Printing services newsletter inv 17731 & 17823</td> <td>£38.70</td> <td>LGA 1972, section 142</td> </tr> <tr> <td>April</td> <td>BACS</td> <td>Hillmorton Paddox Printing services newsletter inv 17903 & 17862</td> <td>£19.80</td> <td>IGA 1972, section 142</td> </tr> <tr> <td>April</td> <td>BACS</td> <td>Personnel Advice Solutions Ltd April 2024</td> <td>£120.00</td> <td>LGA (1972) s111</td> </tr> <tr> <td>April</td> <td>BACS</td> <td>4 Counties Ground Maintenance inv 24/005 roadside Hillmorton Lane hedge ditch & Inv 24/009 grass cutting 20th March</td> <td>£785.00</td> <td>Open Spaces Act 1906, subsections 9, 10</td> </tr> <tr> <td>April</td> <td>BACS</td> <td>DCK Payroll Solutions inv 24027 PAYE year end accounts</td> <td>£46.20</td> <td>LGA (1972) s111</td> </tr> <tr> <td>April</td> <td>BACS</td> <td>Northants CALC membership 2024-2025 inv INV-3672</td> <td>£726.73</td> <td>LGA (1972) s111</td> </tr> <tr> <td>April</td> <td>BACS</td> <td>Vodafone (Broadband) hall monthly fee</td> <td>£10.76</td> <td>LGA (1972) s111</td> </tr> <tr> <td>April</td> <td>BACS</td> <td>MBC Marston Building Construction Inv 00447 supply & fit 67 meters of bow top steel fence in yellow (Andy Hemmings Play park)</td> <td>£8820.00</td> <td>Public Health Act 1875, section 164</td> </tr> <tr> <td>April</td> <td>BACS</td> <td>Church Farm Property Services Inv 240301 Village maintenance</td> <td>£202.00</td> <td>Open Spaces Act 1906, subsections 9, 10</td> </tr> </tbody> </table>	PC Expenditure 2024					April	BACS	Hillmorton Paddox Printing services newsletter inv 17731 & 17823	£38.70	LGA 1972, section 142	April	BACS	Hillmorton Paddox Printing services newsletter inv 17903 & 17862	£19.80	IGA 1972, section 142	April	BACS	Personnel Advice Solutions Ltd April 2024	£120.00	LGA (1972) s111	April	BACS	4 Counties Ground Maintenance inv 24/005 roadside Hillmorton Lane hedge ditch & Inv 24/009 grass cutting 20 th March	£785.00	Open Spaces Act 1906, subsections 9, 10	April	BACS	DCK Payroll Solutions inv 24027 PAYE year end accounts	£46.20	LGA (1972) s111	April	BACS	Northants CALC membership 2024-2025 inv INV-3672	£726.73	LGA (1972) s111	April	BACS	Vodafone (Broadband) hall monthly fee	£10.76	LGA (1972) s111	April	BACS	MBC Marston Building Construction Inv 00447 supply & fit 67 meters of bow top steel fence in yellow (Andy Hemmings Play park)	£8820.00	Public Health Act 1875, section 164	April	BACS	Church Farm Property Services Inv 240301 Village maintenance	£202.00	Open Spaces Act 1906, subsections 9, 10
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	April	BACS	Microsoft 356 annual subscription renewal – Clerk expenses C Valentine	£79.99	Local Government Act 1972, s. 111
	April	BACS	Reimbursement, APM meeting	£5.55	Local Government Act 1972, s. 111
	April	BACS	E.On Energy Solutions inv 123062 year end maintenance	£249.60	Highways Act 1980 s301
	April	BACS	Npower Jan – March 24 Street lighting inv IN10121246	£302.64	Highways Act 1980 s301
	April	BACS	Npower festive lighting inv IN103360897	3.89	Highways Act 1980 s301
	April	BACS	N Morley reimbursement expenses railing works	£20.00	LGA (1972) s111
	Total				£11,430.86
	Minibus Expenditure				
	April	BACS	Lilbourne Garage 16506 safety check	£136.80	Local Government Rating Act 1997 s26-29
	April	BACS	Stanair inv 68173 service garage door	£119.04	Local Government Rating Act 1997 s26-29
	April	BACS	Paynes of Hinckley inv 34116572 minibus Service) pre-MOT repairs, MOT (12 mths) and recall work.	£451.60	Local Government Rating Act 1997 s26-29
	April	BACS	PPL PRS annual music licence for vehicle SIN2692484	£226.13	Local Government Rating Act 1997 s26-29
	April	BACS	Compleat Office Initiatives inv SINV00518063	24.12	LGA (1972) s111
	Total				£ 957.69
24/764	<p>CORRESPONDENCE. There are several consultations for comment. Open consultations can be found via link: https://westnorthants.citizenspace.com/ West Northants Consultation Hub New Draft Local Plan; Local Flood Risk Management Strategy Objectives; Local Habitats and Biodiversity.</p> <ul style="list-style-type: none"> • Northants Police Daventry Rural newsletter 				
24/765	<ul style="list-style-type: none"> • AOB – No matters can become decisions 				
24/766	<p>Date of next meeting: Wednesday 29th May 2024. Annual Parish Council Meeting</p>				