

LILBOURNE PARISH COUNCIL

AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on
 Wednesday 27th March 2024 at 19:30 hrs
 in Lilbourne Village Hall.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 21st March 2023.

*Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
 Members of the public and press are welcome to attend. Please make yourself known to the Clerk.*

Mrs C Valentine - Clerk to the Parish Council 07581 490581
clerk@lilbourne-pc.gov.uk <https://lilbourne-pc.gov.uk>
 Distribution: CN/JR/JA/SS/CWC/NM/LVB/LVH/RH/AC/ML/TC

Business to be Transacted

Clare E Valentine

24/738	APOLOGIES OF ABSENCE. To receive apologies of absence			
24/739	CO-OPTION – TWO VACANT SEATS Expressions of interest to join the Parish Council welcome following notice of casual vacancies.			
24/740	APPROVAL OF MINUTES To approve the minutes of the Parish Council meeting 28 th February 2024			
24/741	DECLARATIONS OF INTEREST Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.			
24/742	PUBLIC PARTICIPATION Members of the public are invited to address the council. Members of the public should address their representations through the Chairman. 3 minutes per person maximum 15 minutes.			
24/743	MINIBUS To note and consider actions following committee meeting relating to the minibus and garage. New ADAM system To approve the cost of the CTA annual membership. Community networking and routes concessionary fares - Warwickshire County Council			
24/744	PLANNING <table border="1" style="width: 100%;"> <tr> <td>NEW APPLICATIONS</td> </tr> <tr> <td>To consider any applications not otherwise on the agenda.</td> </tr> <tr> <td>To search and comment on a planning application visit: View and comment on a planning application West Northamptonshire Council (westnorthants.gov.uk) </td> </tr> </table>	NEW APPLICATIONS	To consider any applications not otherwise on the agenda.	To search and comment on a planning application visit: View and comment on a planning application West Northamptonshire Council (westnorthants.gov.uk)
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24/745	NEIGHBOURHOOD DEVELOPMENT PLAN a) To discuss and consider next actions and consider any additional costs for event – Village Meeting at the Village Hall on 28th April 2024 at 2.30pm b) Lilbourne Response to the West Northamptonshire Local Plan - Parish Engagement – LILBOURNE forms. Deadline 2 nd April 2024 c) Rugby Local Plan - contacted for comment on A5 plans			
24/746	VILLAGE PROJECTS AND MAINTENANCE 1. Play Area and Sports Field a) Railings update b) Football pitch and goalposts (JR/CWC) – To consider quotes and update on installation.			

2.Highways/ Footpaths and verges

- a) Highways matters updates inc. potholes <https://fixmystreet.northamptonshire.gov.uk/>
- b) To review and decide upon next actions following meetings with Highways.
- c) Sign post Church Lane/Station Road requires replacing.
- d) Jubilee Meadows – mud issue
- e) To approve the purchase of litter picking equipment

3 Street Lighting

Parish Council - new energy contracts.

4. Police Liaison Rep – Neighbourhood Alerts - Speed watch

- a) Updates for consideration and latest news (SS)
- b) Speed watch 2024 – plans for recruiting volunteers.
- c) Requests for parking restrictions – update from Highways for consideration.

24/747**FINANCE**

- a) To approve the March 2024 bank reconciliation statement.
- b) To approve the Bank balance Barclays as of 21.03.24 £59,445.67
- c) Income received during the period: 19.03.24 WNC Finance £31.09; 15.03.24 Access UK £735.60; 01.03.24 Access UK £735.60; 29.02.24 WCC £132.83
- d) To note the receipt of the Lilbourne Windfarm Payment £8,831.07 on 26th February 2024
- e) To Approved the WNC Keir Urban Highway Grass Mowing Agreement for 2024.
- f) To note VAT 126 Annual returns completed for accounting records.
- g) Banking mandate updates Councillor Morley - Barclays

24/748

To approve the following payments for March 2024:

PC Expenditure				
March	BACS	Clerk salary March 2024	1125.63	LGA 1972 s112
March	BACS	Nest Pensions Staff March 2024	146.29	LGA 1972 s112
March	BACS	HMRC PAYE	121.78	LGA 1972 s112
March	BACS	WNC Garden Waste Subscription (Burial Ground)	£58.00	LGA 1982, s. 142
March	BACS	DCK Payroll Invoice Payroll fees P4992	37.08	LGA (1972) s111
March	BACS	Personnel Advice Solutions Ltd March 2024	120.00	LGA (1972) s111
March	BACS	4 Counties Ground Maintenance Hedge Jubilee Meadow inc 24/004	120.00	Open Spaces Act 1906
March	BACS	4 Counties Ground Maintenance 24/003 Hedges burial ground	180.00	Open Spaces Act 1906
March	BACS	4 Counties Ground Maintenance 24/002 Stump Removal Play Area	200.00	Open Spaces Act 1906
March	BACS	Vodaphone (Broadband) hall monthly fee	10.76	LGA (1972) s111
Total			£2119.54	
Minibus Expenditure				
March	BACS	Staffing for March 2024	1294.93	LGA 1972 s112
March	BACS	Lilbourne Garage 15997	66.00	Local Government Rating Act 1997
March	DD	DVLA Vehicle TAX Minibus	165.00	Local Government Rating Act 1997
Total			£1,525.93	

b)

24/749	<p>INTERIM INTERNAL AUDIT AND POLICIES – To review and update the following policies for the website at the Internal Auditors recommendation. To approve the Internal Auditor Interim report and note any actions. Financial Reserves Policy; Document Retention Policy; Internal Controls Policy; Subject Access Request Procedure; Health & Safety Policy; Grant Awarding Policy.</p>
24/750	<p>CORRESPONDENCE. Open consultations can be found via link: https://westnorthants.citizenspace.com/ West Northants Consultation Hub</p> <ul style="list-style-type: none"> • Post-16 Transport Policy Statement Consultation 2024. Proposed changes to the Post-16 Transport Policy Statement for students across West Northamptonshire. • https://westnorthants.citizenspace.com/cet/post-16-transport-policy-statement-2024/ Closes 1st April 2024. • Have your say on our plans to improve Air Quality. Consultation closes midnight 1st April 2024. https://westnorthants.citizenspace.com/public-health/have-your-say-on-our-plans-to-improve-air-quality/ • Latest available grants WNC https://www.westnorthants.gov.uk/community-safety-and-emergencies/community-funding-grants-framework • WNC have set the budget for 2024-2025 with a Council Tax increase of 4.99%, in line with the Government’s threshold, generating extra funding of around £13.1m – with 2% of the increase going towards funding adult social care and representing an average increase on a Band D property of £84.52 a year, the equivalent of £1.63 a week. • Join the Northamptonshire Police, Fire, and Crime Panel as an independent member https://www.westnorthants.gov.uk/councillors-and-committees/northamptonshire-police-fire-and-crime-panel • A focus on early support available for families and young people as they are invited to have their say https://westnorthants.citizenspace.com/family-hubs/services-for-cyp-and-families consultation closes on Sunday 28 April, at midnight. • The annual subscription charge for the fortnightly service from April 2024 to the end of March 2025 is £58 per bin and can be made online at www.westnorthants.gov.uk/gardenwaste • Link to Cost-of-Living Support https://www.westnorthants.gov.uk/cost-living-support • Tesco is inviting applications for the July – August 2024 voting period of its Stronger Start grant scheme. The winning projects are chosen by customers depositing the familiar blue tokens. Grants of up to £1,500 are available and parish and town councils are eligible to apply. https://tescostrongerstarts.org.uk/apply-for-a-grant
	<ul style="list-style-type: none"> • AOB – No matters can become decisions
24/751	<ul style="list-style-type: none"> • CLOSED MEETING To resolve the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to meetings Act 1960) in view of the nature of business to be transacted. <ul style="list-style-type: none"> • Contracts and Staffing matters • Training NCALC
24/752	<p>Date of next meeting: Wednesday 24th April 2024</p>