

LILBOURNE PARISH COUNCIL

AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on
 Wednesday 31st January 2024 at 1900 hrs
 in Lilbourne Village Hall.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 24th January 2023.

*Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
 Members of the public and press are welcome to attend. Please make yourself known to the Clerk.*

Mrs C Valentine - Clerk to the Parish Council 07581 490581
clerk@lilbourne-pc.gov.uk <https://lilbourne-pc.gov.uk>
 Distribution: CN/JR/JA/CK/AH/SS/CWC/NM/LVB/LVH/RH/AC/ML/TC

Business to be Transacted

Clare E Valentine

23/709	APOLOGIES OF ABSENCE To receive apologies of absence						
23/710	SIGNING OF THE MINUTES To approve the minutes of the Parish Council meeting 29 th November 2024 as a correct record.						
23/711	PUBLIC PARTICIPATION Members of the public are invited to address the council. Members of the public should address their representations through the Chairman. 3 minutes per person maximum 15 minutes.						
23/712	MINIBUS To note and consider actions following committee meeting relating to the minibus and garage.						
23/713	PLANNING						
	<table border="1"> <tr> <td style="background-color: #d9ead3;"></td> <td>NEW APPLICATIONS</td> </tr> <tr> <td></td> <td>To consider any applications not otherwise on the agenda.</td> </tr> <tr> <td></td> <td>To search and comment on a planning application visit: View and comment on a planning application West Northamptonshire Council (westnorthants.gov.uk)</td> </tr> </table>		NEW APPLICATIONS		To consider any applications not otherwise on the agenda.		To search and comment on a planning application visit: View and comment on a planning application West Northamptonshire Council (westnorthants.gov.uk)
	NEW APPLICATIONS						
	To consider any applications not otherwise on the agenda.						
	To search and comment on a planning application visit: View and comment on a planning application West Northamptonshire Council (westnorthants.gov.uk)						
23/714	NEIGHBOURHOOD DEVELOPMENT PLAN Feedback following meeting with "Your Locale" and to consider next actions.						
23/715	VILLAGE PROJECTS AND MAINTENANCE						
	1. Play Area and Sports Field						
	a) To consider fencing quotes with a gate. (NM)						
	b) Football pitch and goalposts (JR/CWC)						
	c) Play Inspection of equipment (JR)						
	3.Village Hall						
	a) Bleed kits, cabinet update (CW)						
	b) To consider quotes for bay markings for the minibus and parking spaces. (NM)						
	c) Wi-fi – new provider required.						
	d) Alarm service contract and CCTV maintenance agreement for signature.						
	e) Damaged fencing (horses in field) next to playing field						
	4.Highways/ Footpaths and verges						
	Highways matters updates inc. potholes can be reported here: https://fixmystreet.northamptonshire.gov.uk/						
	a) Speed cameras and roads/speed reductions incentives/Speed watch (SS)						
	b) Litter picking and risk assessment and equipment (SS)						

	<p>5. Grass Cutting</p> <p>Contract for 2024-2026</p> <p>Hedge cutting (JR)</p> <p>6. Christmas</p> <p>a) Christmas procedures (CN) including timer, consider purchase string baubles and plastic storage boxes.</p> <p>7. Street Lighting</p> <p>Consider quotations for new energy contract.</p> <p>8. Police Liaison Rep – Neighbourhood Alerts - Speed watch</p> <p>Updates for consideration and latest news (SS)</p> <p>9. Newsletter</p> <p>Items for newsletter and updates (JA)</p> <p>10. Website</p> <p>To agree content and layout, Councillor information. (SS)</p> <p>To note auditor review</p>																																																																	
23/716	<p>BURIAL GROUND</p> <p>a) Maintenance work</p> <p>b) Cremated remains area</p>																																																																	
23/717	<p>FINANCE</p> <p>a) To approve the January 2023 bank reconciliation statement. Accounts submitted for review to Chairman and Councillor King.</p> <p>b) To approve the Bank balance Barclays as of 22.01.24 £85,727.50</p> <p>c) Income received during the period: 16.01.24 WNC Finance £48.00; 08.01.24 SJ Caldwell £105.00; 05.01.24 Access UK £735.0 (minibus); 22.12.23 Access UK £735.60 minibus; 22.12.23 £ Access UK £1471.20 minibus; 21.12.23 As Time Goes By Me £190.00; 21.12 WCC £114.71; £19.12.23 WNC Finance £36.00.</p> <p>d) Banking mandate updates – Councillors King and Hoare</p> <p>e) To note Energiekontor Management GmbH have our contact details and information for the Lilbourne windfarm grant process. Funds due around 15th February 2024.</p> <p>f) To review and approve the Asset Register</p> <p>g) To review the effectiveness of the Internal Audit</p>																																																																	
23/718	<p>To approve the following payments for January 2023:</p> <table border="1"> <thead> <tr> <th colspan="5">PC Expenditure</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>BACS</td> <td>Clerk salary January 2024</td> <td>1125.63</td> <td>LGA 1972 s112</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>Nest Pensions Staff January 2024</td> <td>83.60</td> <td>LGA 1972 s112</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>HMRC PAYE</td> <td>121.78</td> <td>LGA 1972 s112</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>4 Counties Ground Maintenance inv 23/087 Oct & Nov 23 Grass Cutting</td> <td>1260.00</td> <td>Open Spaces Act 1906, ss 9 and 10:</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>JED Building & Maintenance inv 24/02 Work at the Burial Ground</td> <td>315.00</td> <td>Open Spaces Act 1906, ss 9 and 10:</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>Personnel Advice Solutions Ltd January 2024</td> <td>120.00</td> <td>LGA (1972) s111</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>KOMPAN Ltd inv51009 new play Park equipment</td> <td>28,606.11</td> <td>LGA (1972) s111</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>JSN Protective Services inv SI-111 CCTV Village Hall</td> <td>2,206.27</td> <td>Local Government and Rating Act 1997, section 31</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>JSN Protective Services Inv SI-113 12 Std CCTV service cover</td> <td>102.00</td> <td>Local Government and Rating Act 1997, section 31</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>Compleat Office Inv 00507049 stationery</td> <td>50.90</td> <td>LGA 1972, section 142</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>JSN Protective Services inv SI-112 Alarm batteries</td> <td>90.00</td> <td>Local Government and Rating Act 1997, section 31</td> </tr> <tr> <td>January</td> <td>BACS</td> <td>NPOWER Inv In09357830 Oct-Dec 23 Street lighting</td> <td>289.88</td> <td>Highways Act 1980 s301</td> </tr> </tbody> </table>	PC Expenditure					January	BACS	Clerk salary January 2024	1125.63	LGA 1972 s112	January	BACS	Nest Pensions Staff January 2024	83.60	LGA 1972 s112	January	BACS	HMRC PAYE	121.78	LGA 1972 s112	January	BACS	4 Counties Ground Maintenance inv 23/087 Oct & Nov 23 Grass Cutting	1260.00	Open Spaces Act 1906, ss 9 and 10:	January	BACS	JED Building & Maintenance inv 24/02 Work at the Burial Ground	315.00	Open Spaces Act 1906, ss 9 and 10:	January	BACS	Personnel Advice Solutions Ltd January 2024	120.00	LGA (1972) s111	January	BACS	KOMPAN Ltd inv51009 new play Park equipment	28,606.11	LGA (1972) s111	January	BACS	JSN Protective Services inv SI-111 CCTV Village Hall	2,206.27	Local Government and Rating Act 1997, section 31	January	BACS	JSN Protective Services Inv SI-113 12 Std CCTV service cover	102.00	Local Government and Rating Act 1997, section 31	January	BACS	Compleat Office Inv 00507049 stationery	50.90	LGA 1972, section 142	January	BACS	JSN Protective Services inv SI-112 Alarm batteries	90.00	Local Government and Rating Act 1997, section 31	January	BACS	NPOWER Inv In09357830 Oct-Dec 23 Street lighting	289.88	Highways Act 1980 s301
PC Expenditure																																																																		
January	BACS	Clerk salary January 2024	1125.63	LGA 1972 s112																																																														
January	BACS	Nest Pensions Staff January 2024	83.60	LGA 1972 s112																																																														
January	BACS	HMRC PAYE	121.78	LGA 1972 s112																																																														
January	BACS	4 Counties Ground Maintenance inv 23/087 Oct & Nov 23 Grass Cutting	1260.00	Open Spaces Act 1906, ss 9 and 10:																																																														
January	BACS	JED Building & Maintenance inv 24/02 Work at the Burial Ground	315.00	Open Spaces Act 1906, ss 9 and 10:																																																														
January	BACS	Personnel Advice Solutions Ltd January 2024	120.00	LGA (1972) s111																																																														
January	BACS	KOMPAN Ltd inv51009 new play Park equipment	28,606.11	LGA (1972) s111																																																														
January	BACS	JSN Protective Services inv SI-111 CCTV Village Hall	2,206.27	Local Government and Rating Act 1997, section 31																																																														
January	BACS	JSN Protective Services Inv SI-113 12 Std CCTV service cover	102.00	Local Government and Rating Act 1997, section 31																																																														
January	BACS	Compleat Office Inv 00507049 stationery	50.90	LGA 1972, section 142																																																														
January	BACS	JSN Protective Services inv SI-112 Alarm batteries	90.00	Local Government and Rating Act 1997, section 31																																																														
January	BACS	NPOWER Inv In09357830 Oct-Dec 23 Street lighting	289.88	Highways Act 1980 s301																																																														

	January	BACS	A Thresher- reimbursement emergency plumbing hall	459.00	LGA 1972, section 133	
	January	BACS	Safeguard Medical Bleed control kit Daniel Baird Foundation inv 0000001261	105.00	Local Government and Rating Act 1997, s 31	
	December	BACS	S Williams village maintenance	44.00	Open Spaces Act 1906	
	December	BACS	J Palmer private hire driving	45.00	Local Government and Rating Act 1997	
	December	BACS	Faye Howells-Palin expenses minibus admin	120.69	LGA 1972 s111	
	Total				£35,144.86	
	Minibus Expenditure					
	January	BACS	Staffing for January 2024	1294.93	LGA 1972 s111	
	January	BACS	Lilbourne Garage inv 16069 Safety Check	126.00	Local Government and Rating Act 1997	
	Total				£1,420.93	
23/719	h) To note payments approved during December 2024:					
December	Clerk salary December 2023	Clerk salary December 2023		£1,122.99		
December	Nest Pensions December 2023	Nest Pensions December 2023		£83.60		
December	HMRC PAYE December	HMRC PAYE December		£124.42		
December	Northants CALC	Inv-3377 Chairman Finance for Councillors		£39.60		
December	KPTRS Investments (Clevercards) Ltd	order L2S-2-3121738CBC vouchers		£100.00		
December	Personnel Advice Solutions Ltd December 2023	December HR service		£120.00		
December	Mr B Stoddart BPS	inv garage works wall		£700.00		
December	Mr B Stoddart BPS	inv Electrics and wheel stops		£340.00		
December	Mr B Stoddart BPS	Paint & remove rubbish		£380.00		
December	Staffing	December salary		£1294.93		
December	Compleat Office (Unity)	inv 00505925 Kettle		£57.61		
December	Compleat Office (Unity)	inv 00505924 ink		£21.78		
December	Lilbourne Garage	inv 15997 door step check		£66.00		
				£4,450.93		
23/720	<p>CORRESPONDENCE.</p> <p>Open consultations can be found via this link https://westnorthants.citizenspace.com/ West Northants Consultation Hub</p> <ul style="list-style-type: none"> West Northamptonshire Council (WNC) launched the Stage One consultation for the Community Governance Review in November 2023 https://www.westnorthants.gov.uk/have-your-say/community-governance-review WNC Tree Strategy Workshop 13th February. Councillor places limited. National Highways M1 J19 LED improvements 22nd Jan to 8th March 2024 8pm-6am Mon-Fri. 					
23/721	AOB (No matters can become decisions)					
23/722	Date of next meeting: Wednesday 28 th February 2024					