

# LILBOURNE PARISH COUNCIL

## Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 25<sup>th</sup> January at 1900 hrs

Lilbourne Village Hall.

[clerk@lilbourne-pc.gov.uk](mailto:clerk@lilbourne-pc.gov.uk)

[www.lilbourneparishcouncil.org](http://www.lilbourneparishcouncil.org)

Attendees: Councillors Robertson, Newhouse, Alexander, King and Tetley

Minibus Administrator Mrs F Howells-Palin.

Clerk: Mrs C E Valentine

Meeting chaired by Vice-Chairman Councillor Robertson.

1 member of public

23/551	<b>APOLOGIES</b> Apologies of absence were received and accepted from Councillors Tarplee and Hoare. (Personal) Councillor Egdeell did not attend the meeting, Declarations received from Cllr Robertson – minibus.												
	It was <b>RESOLVED</b> to approve the minutes of the Ordinary Parish Council meeting of 30 <sup>th</sup> November 2022 and the Extraordinary Meeting of 17 <sup>th</sup> November 2022 and the were signed as a correct record. It was noted 2023 minutes references are updated to 2023 and shown as 23/XXX.												
23/552	<b>PUBLIC PARTICIPATION</b>												
	Cllr Robertson referred to the report received by Unitary Cllr Humphries who sent her apologies. Report available on website with minutes and on request to the Clerk. A grant request was received in writing for the village hall.												
23/553	<b>PLANNING</b>												
	<table border="1"><tr><td>1.</td><td><b>NEW APPLICATIONS</b></td></tr><tr><td></td><td><b>WND/2022/1011</b> Shires Hob 2, Chapel Lane, Lilbourne, Northamptonshire, CV23 OST Construction of detached dwelling and associated parking and formation of new access. It was <b>RESOLVED</b> to object to this application for the following reasons: The development appears too big for the plot and its position will overlook the village green. Not all the building materials have been specified to understand fully its design and how it will complement the existing landscape and buildings. It is believed with the newly created and existing driveways, there could be an issue with cars using access in and out of the property from both entrances and number of car spaces. The position of the development will have a negative impact on the landscape, impression, and amenity in this location. There are concerns it will not fit in with the existing character of the older properties. Although there is mention of supporting housing needs in this application this has been met with the recent development in Hillmorton Lane.</td></tr><tr><td>2.</td><td><b>AWAITING DECISION - noted</b></td></tr><tr><td></td><td><b>WND/2022/0993</b> Single storey front extension 2, Yelvertoft Road, Lilbourne, Northamptonshire, CV23 OSY.</td></tr><tr><td>3.</td><td><b>DECISION - noted</b></td></tr><tr><td></td><td><b>WND/2022/0885</b> LISTED BUILDING CONSENT Burnham House 5, The Horsepool, Lilbourne, Northamptonshire, CV23 OSU Listed building consent for demolition of existing lean to/porch. Construction of single storey rear extension Refused 11<sup>th</sup> January 2023 <b>WND/2022/0884</b> LISTED BUILDING CONSENT Burnham House 5, The Horsepool, Lilbourne, Northamptonshire, CV23 OSU Refused 11<sup>th</sup> January 2023</td></tr></table> <p><b>Search and comment:</b> <a href="https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application">https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</a></p>	1.	<b>NEW APPLICATIONS</b>		<b>WND/2022/1011</b> Shires Hob 2, Chapel Lane, Lilbourne, Northamptonshire, CV23 OST Construction of detached dwelling and associated parking and formation of new access. It was <b>RESOLVED</b> to object to this application for the following reasons: The development appears too big for the plot and its position will overlook the village green. Not all the building materials have been specified to understand fully its design and how it will complement the existing landscape and buildings. It is believed with the newly created and existing driveways, there could be an issue with cars using access in and out of the property from both entrances and number of car spaces. The position of the development will have a negative impact on the landscape, impression, and amenity in this location. There are concerns it will not fit in with the existing character of the older properties. Although there is mention of supporting housing needs in this application this has been met with the recent development in Hillmorton Lane.	2.	<b>AWAITING DECISION - noted</b>		<b>WND/2022/0993</b> Single storey front extension 2, Yelvertoft Road, Lilbourne, Northamptonshire, CV23 OSY.	3.	<b>DECISION - noted</b>		<b>WND/2022/0885</b> LISTED BUILDING CONSENT Burnham House 5, The Horsepool, Lilbourne, Northamptonshire, CV23 OSU Listed building consent for demolition of existing lean to/porch. Construction of single storey rear extension Refused 11 <sup>th</sup> January 2023 <b>WND/2022/0884</b> LISTED BUILDING CONSENT Burnham House 5, The Horsepool, Lilbourne, Northamptonshire, CV23 OSU Refused 11 <sup>th</sup> January 2023
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23/554	<b>MINIBUS</b> It was <b>RESOLVED</b> to approve the additional drop off bus stops for the town run for use if required for passengers. Lilbourne: Horsepool; Yelvertoft Road (before the bridge); Hillmorton Road. Yelvertoft: High Street (Near Ashwells Lane) Elkington Road; Wards Lane/Styles Place. It was noted the road closure in Rugby so there is a diversion for the town run. It was <b>RESOLVED</b> for the minibus Administrator to obtain quotes for valeting the minibus as one off and regular 6 weeks cleaning.												

	<p>Driver requested for town run on 17<sup>th</sup> February 2023. It was <b>RESOLVED</b> to see if a business account and payment terms could be setup with Lilbourne Garage. 1952 hrs Minibus Administrator left the meeting.</p>
23/555	<p><b>CORRESPONDANCE</b> A letter was received from THE Y-FACTORY constructing The Yelvertoft Solar Farm regarding the proposal that construction vehicles would route from M1 junction 18 via the A428 through Yelvertoft. For as long as this revised route remains pending, the approved Lilbourne route will be used. They are circulating house-to-house letters to just over 250 households along the current approved transport route, and liaising with Yelvertoft Primary School and exploring communication further with Yelvertoft Parish Council via their website. Contact: <a href="mailto:consultation@yfactory.co.uk">consultation@yfactory.co.uk</a> . By Freephone: 0808 169 8082 . By Freepost : Freepost THE Y-FACTORY (no further address details or stamps required) Clerk to circulate the December 22 Junction 18 meeting minutes.</p>
23/556	<p><b>PROLOGIS</b> – Cllr Robertson reported he has arranged a meeting with Prologis and their contractors on 3<sup>rd</sup> February 2023 to look at work required at the Jubilee Meadow.</p>
23/557	<p><b>COMMON LAND</b> The Clerk attending a NCalc course on Common Land. A request was subsequently submitted to WNC for search in any historic registered land under the Commons Registration Act 1965, (and as amended Common Act 2006) and village greens. Search confirmed nothing registered for Lilbourne – attempts made to register The Green records show disputed and void 20<sup>th</sup> December 1972.</p>
23/558	<p><b>VILLAGE PROJECTS AND MAINTENANCE</b> The Parish Council considered updates on the following matters for decision:</p> <p><b>1. Jubilee Meadow - Hillmorton Lane.</b></p> <p>a) Fire Brigade may carry out a safety visual audit – Carry forward to next meeting.</p> <p>b) Wild flower area behind the pond and Queens Jubilee plaque – Cllr Robertson to raise with Prologis</p> <p>c) Quote to trim hedges (Jubilee Meadow and burial ground)</p> <p>It was <b>RESOLVED</b> to approve quote on the hedges at Jubilee Meadow £375.00. The quote for Burial ground was £150.00. 4 Counties Ground Maintenance. Cllr Robertson to oversee work.</p> <p><b>Millennium Wood</b></p> <p>2. Survey and rental agreements</p> <p>It was <b>RESOLVED</b> to write and ask if items have been removed from the land. To arrange to meet with the party interested in renting part of the land. The PC need to understand their obligations to look at the land . It was also <b>RESOLVED</b> to speak to a contact suggested who is experienced in the management of this type of land.</p> <p><b>3. Play Area and Sports Field</b></p> <p>a) Inspection report actions – Noted due in April this year.</p> <p>b) Zip wire repairs – noted on order with Hags. Several weeks lead time.</p> <p>c) New play equipment – It was <b>RESOLVED</b> to carry forward quotes are being sought ( Cllr Newhouse).</p> <p><b>4. The Green/Highways</b></p> <p>a) Bulbs on the Green (both sides of the road) – Move to September time.</p> <p>b) Highways matters – Reporting via <a href="https://fixmystreet.northamptonshire.gov.uk/">https://fixmystreet.northamptonshire.gov.uk/</a> - noted all to report any issues on Fix My Street. It was <b>RESOLVED</b> to write to WNC spring time about the status of the roads from the solar farm traffic.</p> <p>c) Flooding around The Green – Block drains. It was noted the matter has been reported to WNC Highways &amp; RH. Will monitor, drain possibly needs clearing. Noted Station Road appears to have a flooding issue under the verge.</p> <p><b>5. Village Hall</b></p> <p>a) Defib pads and battery on order – Unit due servicing consider quote £165.00 It was <b>RESOLVED</b> to proceed with the servicing of the defibrillator – check first if it is possible to look at as a contract. Defib Store Ltd.</p> <p><b>6. Footpaths and verges</b></p> <p>a) Replacement bin near Catthorpe Bridge – bin installation required consider quotes. It was <b>RESOLVED</b> to approve installation of the bin up to the cost of £280.00 for LPC bin or new at Catthorpe Bridge. Daventry Norse.</p> <p>b) Noticeboards – content and management It was <b>RESOLVED</b> for Cllrs Newhouse and Alexander to manage the content of the noticeboards. Keys check to be completed. It was <b>RESOLVED</b> the village Hall would be offered to share ½ playground noticeboard.</p>

	<p><b>7. Other projects</b></p> <p>a) Village Newsletter – It was <b>RESOLVED</b> to include matters: Zip wire, burial ground update. Any further news to sent to Cllr Alexander.</p> <p>b) The Christmas event - Cllr Robertson reported the Christmas event was well attended and positive event. Ideas noted to improve the event further for next year. Positive feedback on the Christmas Tree on The Green.</p>																																																																											
	<p><b>8. Burial Ground</b></p> <p>It was <b>RESOLVED</b> to adopt updated burial documentation</p> <p>It was <b>RESOLVED</b> to approve the memorial application received. The second request for a headstone to be shared in the future across two plots was refused due to layout of burial ground, mowing and future identification of plots.</p> <p>It was reported that the burial contractor attended the burial ground and subsequently identified and attended to the levelling of 27 graves. All have been reseeded and the area will look in preparation and need monitoring so it is ready for the mowing season.</p> <p>It was <b>RESOLVED</b> to purchase an aluminium noticeboard for the burial ground up to the value of £600.00. Clerk to circulate designs to the Council for approval.</p>																																																																											
23/559	<b>FINANCE</b>																																																																											
a)	<p>It was <b>RESOLVED</b> to approve the bank reconciliation statement</p> <p>Bank balance Barclays £57,052.56 at 10.01.23 and HSBC £69,099.54 paper statement at 15.12.22</p> <p>Further Income received during the period: WNC Finance 20.12.22 £30.02; R Morley £205.00 minibus; WCC £115.84 minibus; SJ Caldwell £280.00 minibus; HSBC charges £5.00 15.12.22.</p>																																																																											
b)	<p>It was <b>RESOLVED</b> to approve the following payments in January 2023:</p> <table border="1" data-bbox="244 904 1473 1973"> <thead> <tr> <th colspan="5">PC Expenditure</th> </tr> </thead> <tbody> <tr> <td>Jan</td> <td>BACS</td> <td>Clerks Salary January 2023</td> <td>1012.74</td> <td>LGA (1972) s112</td> </tr> <tr> <td>Jan</td> <td>DD</td> <td>Nest Pensions January 2023</td> <td>78.43</td> <td>LGA (1972) s112</td> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>N Power IN05835306 street lighting Oct-Dec 22</td> <td>124.05</td> <td>LGA(1972) s111</td> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>BT Village Hall WiFi January 2023</td> <td>45.12</td> <td>Telecommunications Act 1984 s97</td> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>Personnel Advice Solutions Ltd – January 2023</td> <td>120.00</td> <td>LGA (1972) s111</td> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>Defib Store proforma 23699 replacement kit</td> <td>148.80</td> <td>LGA (1972) s111</td> </tr> <tr> <td colspan="3"></td> <td>Total</td> <td>£1529.14</td> </tr> <tr> <th colspan="5">Minibus Expenditure</th> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>Minibus Staffing January 2023</td> <td>1606.44</td> <td>LGA (1972) s112</td> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>Lilbourne Garage inv: 14403 Fuel Filter/Treatment</td> <td>188.14</td> <td>LGA (1972) s111</td> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>Lilbourne Garage inv:14450 Brake pads</td> <td>245.41</td> <td>LGA (1972) s111</td> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>Compleat Office Initiatives SINV00470904/ SDEL00369711 minibus consumables</td> <td>77.09</td> <td>LGA (1972) s111</td> </tr> <tr> <td>Jan</td> <td>BACS</td> <td>JED Building and Maintenance private hire x 2</td> <td>255.00</td> <td>LGA (1972) s111</td> </tr> <tr> <td colspan="3"></td> <td>Total</td> <td>£ 2372.08</td> </tr> </tbody> </table>	PC Expenditure					Jan	BACS	Clerks Salary January 2023	1012.74	LGA (1972) s112	Jan	DD	Nest Pensions January 2023	78.43	LGA (1972) s112	Jan	BACS	N Power IN05835306 street lighting Oct-Dec 22	124.05	LGA(1972) s111	Jan	BACS	BT Village Hall WiFi January 2023	45.12	Telecommunications Act 1984 s97	Jan	BACS	Personnel Advice Solutions Ltd – January 2023	120.00	LGA (1972) s111	Jan	BACS	Defib Store proforma 23699 replacement kit	148.80	LGA (1972) s111				Total	£1529.14	Minibus Expenditure					Jan	BACS	Minibus Staffing January 2023	1606.44	LGA (1972) s112	Jan	BACS	Lilbourne Garage inv: 14403 Fuel Filter/Treatment	188.14	LGA (1972) s111	Jan	BACS	Lilbourne Garage inv:14450 Brake pads	245.41	LGA (1972) s111	Jan	BACS	Compleat Office Initiatives SINV00470904/ SDEL00369711 minibus consumables	77.09	LGA (1972) s111	Jan	BACS	JED Building and Maintenance private hire x 2	255.00	LGA (1972) s111				Total	£ 2372.08
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	<p>Clerk to resend Barclays online banking information to Cllr Tetley. It was <b>RESOLVED</b> to write a HSBC cheque to move the LPC HSBC account funds into the LPC Barclays account so that HSBC LPC account can be closed- action</p>																																																																											

	Cllrs Tarplee and Robertson) HSBC LPC account is difficult to access and lack of help from HSBC. HSBC are applying charges each month.																																																																				
<b>d)</b>	<b>PRECEPT</b> It was noted the precept PR1 form has been completed and submitted before deadline.																																																																				
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<b>23/560</b>	<b>AOB (No matters can become decisions)</b> None																																																																				
<b>23/561</b>	<b>CLOSED MEETING - CONTRACTS</b> Cllr Robertson left the meeting at 21.25 <i>To resolve to approve the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to meetings Act 1960) in view of the nature of business to be transacted.</i> HR and Staffing matters – were discussed Village Maintenance Tender – Three tenders were received and it was <b>RESOLVED</b> to offer the Tender to Steve Williams T/as Church Farm Property Services, subject to their public liability being increased to the required £5m. The decision was based as the most competitive.																																																																				
<b>23/562</b>	<b>DATE OF NEXT MEETING:</b> Wednesday 22 <sup>nd</sup> February 2023 at 1900 hrs																																																																				

## **Unitary Councillor's report (Lilbourne) January 2023**

### **Yelvertoft Solar Farm**

The planning officer considering the application to amend the approved delivery route has advised that permission for the revised route from the east via the M1 and A428 West Haddon bypass is likely to be issued in the next couple of weeks. The route created by the wind farm was explored but the logistics of getting the equipment to the site made it impractical.

The applicant will continue to use the route until permission is granted, with an average of 4-5 deliveries per day amounting to 8-10 movements.

### **West Northants Council Draft Budget 2023/24**

A reminder that the draft Budget 2023/24 consultation ends on 31<sup>st</sup> January [West Northamptonshire Council Draft Budget 2023/24 Consultation - West Northamptonshire Council - Citizen Space](#), the first item in the Council's January Town and Parish briefing. Buried in the detail of Appendix C is a comprehensive list of increased charges proposed to bridge the predicted budget shortfall of almost £60 million for the next financial year. These increases include those for planning fees to car boot sales to call out fee for vermin infestation (up by 132.4% from £37 to £86).

What will affect all Crick residents is the proposed 4.99% Council Tax increase, comprising 2.99% core tax and a further 2% adult social care precept. This will mean an average increase of £80.50 per year for a Band D property or £1.55 per week. The Band D figure does not include the Crick Parish precept or the Council Tax set for fire and police. Green waste charges are also proposed to rise from £42 per year to £55, affecting the majority of rural residents.

The consultation questionnaire includes further details on budget proposals that residents may have the strongest views on. You can comment on anything in the Draft Budget in the comment boxes and you do not need to answer all of the questions or give feedback on every section. The questionnaire is also available in an easy read format or large print – see details on the link on how to request this.

Proposals which have caused controversy in the last week are those to increase parking charges in Daventry and Brixworth Country Parks, introduce parking fees at Northampton Racecourse and review parking arrangements in Northampton town centre. These will not now be going ahead before a further review. The all day charge at Daventry Country Park was proposed to rise from £2.20 per day to £12 and the currently free Racecourse car park is used by local residents who struggle to find on available space for on street parking. I spoke against these proposals at last week's Cabinet meeting, when approval was unanimous. WNC has now registered Northampton residents' views and put the proposals on hold. You can comment on these proposals in the draft Budget consultation.

Cllr Rosie Humphreys  
24th January 2023