LILBOURNE PARISH COUNCIL

AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on
Wednesday 29th June 2022 at 1900 hrs
in Lilbourne Village Hall.
To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 23rd June, 2022.

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Mrs C Valentine - Clerk to the Parish Council 07581 490581
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Business to be Transacted

Clare E Valentine

22/455	**TO RECEIVE APOLOGIES OF ABSENCE**
22/456	**1. TO RECEIVE AND SIGN DECLARATION FOR ACCEPTANCE OF OFFICE FROM COUNCILLORS NOT PRESENT AT THE MAY MEETING** **2. TO RECEIVE AND COMPLETE THE REGISTER OF INTERESTS** **3. TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA** Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business. **4. TO NOTE THE PC HAVE ONE VACANT SEAT FOR CO-OPTION – CONSIDER ANY APPLICANTS.**
22/457	**TO REVIEW AND CONFIRM COUNCILLORS' ROLES AND RESPONSIBILITIES** Councillors awaiting roles and responsibilities
22/458	**SIGNING OF THE MINUTES**
	To approve the minutes of the Annual Parish Council meeting of 25th May 2022.
22/459	**PUBLIC PARTICIPATION**
	Members of the public are invited to address the council. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of five minutes. Members of the public should address their representations through the Chairman.
22/460	**PLANNING**
	To consider the following planning applications received for comment: 1. To receive and consider for comment any other applications not otherwise on the agenda. 2. **AWAITING DECISION:** WND/2021/0912 The Old Manor House 9, Yelvertoft Road, Lilbourne, Northamptonshire, CV23 0SY :Removal of rear lean-to extension and construction of single storey sun room to rear and single storey extension to side. Replace existing 1.1m fence with 1.8m fence. 3. **NEW:** DCO/2022/0004 DIRFT III Lorry Park, Watling Street, Crick, Northamptonshire. Infrastructure Planning Statutory Instrument 2014No.1796 Discharge of requirement 6(g) in relation to Works No.7(b) of the Order in respect of changes to the design and appearance of the lorry park driver welfare facility as previously approved under DCO/2022/0004. Deadline 22nd June 2022. 4. **TO ADOPT THE PLANNING COMMITTEES TERMS OF REFERENCE AND AGREE MEMBERS.** **Link to search applications:** https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application
22/461	**Northampton Local Plan Part 2 – To discuss**

	Examination of the Northampton Local Plan Part 2 continues as West Northamptonshire Council (WNC) prepares for a six-week public consultation on proposed modifications. The Local Plan Part 2 is a major planning policy document that will help guide planning decisions throughout Northampton up to 2029. Following public hearings in November 2021, the Government appointed Planning Inspectors have recommended some modifications, before the Plan can be adopted by WNC. A consultation on those modifications will start next month if Planning Policy Committee (28 June 2022) approves this next step. https://www.northampton.gov.uk/info/200205/planning-for-the-future/2553/northampton-local-plan-part-2-submission
22/462	**Minibus** To receive updates and consider matters relating to the minibus.
22/463	**PROLOGIS - EXPANSION DIRFT** Consider any further updates for action pending consultation results from WNC.
22/464	**THE FIELD JUBILEE MEADOW (FORMALLY LILBOURNE MEADOW) ON HILLMORTON LANE**. Official renaming – maps google etc…? Signage update: dogs owner's responsibility, children must be accompanied by an adult at the pond. To consider purchase of a 24"lifebuoy ring https://www.lifebuoysdirect.co.uk/24-life-buoy-housing-cabinet-set/ £191.00 plus VAT inc. housing, line and post. Latch for the gate update Tender maintenance around the new trees etc Waste bin – Update from Norse. Condition of path Plaque or sign for to Prologis and partners for the landscaping and development of the field.- Will Prologis do this?
22/465	**Village projects and maintenance** 1. To consider updates on the following matters for decision: 2. Play area – new equipment 3. Play area – Inspection report and approval of actions 4. Bulb planting – Autumn 5. Phone box refurbishment. Western Power/BT update form to complete ref festive lights and electrician required. Contact Highways to seek if permissions required to light area. 6. To consider a speed warning sign and obtain costings/grant 7. Village Hall Wi-Fi and security 8. Speed sign project 9. Overgrown hedge - Horsepool 10. Drainage issues update 11. The PC has reserved a free Queen's green canopy commemorative plaque from WNC. To agree its location and how it will be fitted. To note it cannot go directly onto a tree, a small mount/backboard in the ground is approx. £20.00.
22/466	**Land registry** Updating of details on documents.
22/467	**East Midlands Airport – Airspace Modernisation Programme, Stage 2** We have been contacted regarding EMA future airspace and modernisation program.
22/468	**Operation London Bridge** What are the Parish Councils plans? Correspondence received for consideration
	IT- Website -email Updates on email and new website Switch date email Can we put the site live on the domain?
22/469	**FINANCE**
a)	**To receive and approve the bank reconciliation statement.** Bank balance on 22.06.22 Barclay's £74,889.79 and HSBC £67,422.19 at 15th June 2022. Bank Reconciliation prepared by Clerk for approval. To approve the payment of Clerk and staff salaries LGA 1972 (s112) and (s111) for the period of June and associated HMRC payroll costs. Further Income received during the period: 07.06.22 WCC council minibus £205.80; 11.05.22 C Potter £105.00 hire; 13.05.22 Adam Htt Limited £1,471.20 minibus contract; 16.05.22 AFTS Receipt From Qbe UK Limited £137.21 minibus insurance claim; 18 May AFTS Receipt From Qbe UK Camera/PN9 £250.00 minibus insurance claim.

HSBC charges £5.00 May 2022 and £5.00 June 2022.

b) **To approve the following payments in June 2022:**

PC Expenditure				
June	BACS	4 Counties Ground Maintenance Mowing June 2022 inv 22/038 cuts 1st, 15th and 29th June 2022	£945.00	Open Spaces Act 1906
June	BACS	Country Treasures ref CT/LPC/146022 Phone Box refirb and bakelite telephone	£2572.40	LGA 1972 (s142)
May	BACS	BT bill ref:M057 UT Broadband at the village hall lump payment	£211.52	LGA (1972) s111
June	BACS	BT Bill June M058 YN broadband village hall	£45.12	LGA (1972) s111
June	BACS	Compleat Office Initiatives – Admin/office supplies inv SINV00448854 and 0448265 jubilee bunting and ink	£161.24	LGA (1972) s111
June	BACS	ICO Annual Data Protection Fee	£40.00	LGA (1972) s111
June	BACS	Personnel Advice Solutions Ltd – HR Advisor June	£120.00	LGA (1972) s111
June	BACS	Hiscox Insurance Company Limited PC Annual Insurance premium	£1091.97	LGA(1972) s111
June	BACS	Yelvertoft School Association Sensory Garden Grant	£3500.00	Lilbourne Windfarm
June	BACS	The Play Inspection Company Ltd Inv: LIL11905	£120.00	LG (1972) (Misc Provs) Act 1976 s.19
June	BACS	J Alexander – reclaim for maps of The Green	£9.60	LGA (1972) s111
		Total	£ £8,816.85 excluding staffing costs	
Minibus Expenditure				
June	BACS	Lilbourne Garage inv 13227 vehicle maintenance	£72.00	Transport Act 1985 (s106)
June	BACS	GT Home & Garden Services inv: 00128 Minibus school driving	£360.00	LGA(1972) s111
June	BACS	Minibus Driver expenses	£11.99	LGA (1972) s111
June	BACS	DMR Training inv:929 MiDAS 21.05.22	£350.00	LGA (1972) s111
June	BACS	PPL PRS Ltd inv: SIN2093707 music licence	£220.16	LGA (1972) s145
June	BACS	Compleat Office Inv SINV00448855 minibus consumables	£61.45	LGA (1972) s111
June	BACS	Stanair Industrial Door Services ltd Inv 56005 Garage door repairs	395.40	LGA (1972) s133
June	BACS	Rugby Autobodies Inv 1726 Excess on insurance repairs (for vat 126 reclaim)	£115.00	LGA (1972) s111
June	BACS	Lilbourne Garage Inv 13439 safety check	132.00	Transport Act 1985 s106
June	BACS	Compleat Office Initiatives INV: SINV00448855 and 0445099 Minibus cleaning supplies and office consumables	108.02	LGA (1972) s111

	Total £ 1826.02 excluding staffing costs
c)	**Confirmation of annual insurance and fidelity guarantee** Parish Council Insurance renewal June 2022
d)	**Banking Mandate update** Letter received from Barclays Bank to Action
e)	**BT update regarding village hall** Provision to make regular payment To note credit notes for charges being processed and account billing suspended whilst they sort error, service to continue to village hall with broadband not affected.
f)	**Training Courses** To consider latest training courses via NCALC https://www.northantscalc.com/list-of-courses.html
22/470	**AOB (No matters can become decisions)**
22/471	**Closed meeting - contracts** To Resolve the public and press to be excluded from the meeting in accordance with the Public Bodies (Admission to meetings Act 1960) in view of the nature of business to be transacted. **Staffing Matters** **Pensions**
22/472	**Date of next meeting**: Wednesday 27th July, 2022 at 1900 hrs